

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: CO-ORDINATION BRANCH
ROOM NO.176, OLD SECTT, DELHI-54

F. No. 30-3(17)/05/Circular/Coord/2025/310-315

Dated: 14.11.2025

CIRCULAR

Subject: Implementation of Staggered Timings for Government Offices under GNCTD and MCD - regarding.

Please find enclosed herewith a copy of order No.GAD-A-034/26/2025-Admin-GAD/47141 dated 14th November 2025 received from General Administration Department, GNCTD on the subject mentioned above for strict compliance, accordingly.

This issues with the approval of the Director (Education).



(Dr. Rajvir Singh)

Deputy Director of Education (Coord.)

Encls: As above.

F. No. 30-3(17)/05/Circular/Coord/2025/310-315

Dated: 14.11.2025

Copy to: -

1. Secretary to Hon'ble Chief Minister, Govt. of NCT of Delhi
2. Secretary to Hon'ble Minister of Education, Govt. of NCT of Delhi.
3. PA to Secretary (Education), Directorate of Education, GNCT of Delhi.
4. PPS to Director (Education), Directorate of Education, GNCT of Delhi.
5. PA to Addl. DE (Admin), Directorate of Education, GNCT of Delhi.
6. All RDEs/ DDEs (Branches), Directorate of Education, GNCT of Delhi (through website).
7. All Branch In-charges of HQ, Directorate of Education, GNCT of Delhi (through website).
8. In-charge (Computer Cell) with the request to upload the Circular on the website of Department.



14.11.2025

(DEVENDER KUMAR)
OSD (Coord.)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
GENERAL ADMINISTRATION DEPARTMENT
LEVEL-II, A-WING, DELHI SECRETARIAT
I.P. ESTATE, NEW DELHI -110002
E-mail: sgad@nic.in

F.No. GAD-A-034/26/2025-Admin-GAD/47141

Dated: 14/11/2025

ORDER

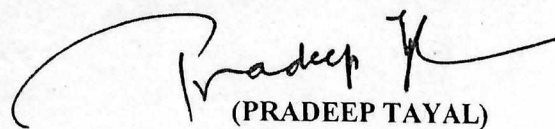
Sub: Implementation of Staggered Timings for Government Offices under GNCTD and MCD

In view of the increasing air pollution level in Delhi during the winter months, and as part of the pre-emptive measures, the Hon'ble Lieutenant Governor of Delhi has approved the implementation of staggered office timings for Government of NCT of Delhi (GNCTD) and Municipal Corporation of Delhi (MCD) offices. This initiative aims to reduce road congestion during peak hours and mitigate vehicular emissions, a significant contributor to air pollution.

Accordingly, the following office timings shall be effective from 15.11.2025 to 15.02.2026, subject to further review:

Offices under Municipal Corporation of Delhi (MCD)	8:30 AM to 5:00 PM
Offices under Government of NCT of Delhi (GNCTD)	10:00 AM to 6:30 PM

By Order and in the name of the
Hon'ble Lieutenant Governor of the National Capital Territory of Delhi

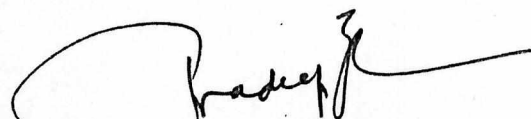

(PRADEEP TAYAL)
Joint Secretary (GAD)

F.No. GAD-A-034/26/2025-Admin-GAD/47141

Dated: 14/11/2025

Copy to:

- 1) Principal Secretary to Hon'ble Lt. Governor, Raj Niwas, Delhi-54.
- 2) Secretary(s) to Hon'ble Chief Minister, Delhi Secretariat, New Delhi.
- 3) Secretaries to all Hon'ble Ministers, Delhi Secretariat, New Delhi.
- 4) Secretary to Hon'ble Speaker, Delhi Legislative Assembly, Old Secretariat, Delhi-54.
- 5) Secretary to Hon'ble Dy. Speaker, Old Secretariat, Delhi-54.
- 6) Staff Officer to Chief Secretary, Delhi.
- 7) Joint Secretary (UT), Ministry of Home Affairs, North Block, New Delhi - 110001.
- 8) All ACS/Pr. Secretaries/Secretaries/HODs, and Heads of Autonomous bodies, GNCTD.
- 9) Commissioner of Police, Delhi.
- 10) Commissioner, Municipal Corporation of Delhi.
- 11) Chairman, New Delhi Municipal Council.
- 12) Chief Executive Officer, Delhi Cantonment Board.
- 13) Vice Chairman, Delhi Development Authority.
- 14) Deputy Secretary (I.T.), Department of Information Technology, GNCTD - to place a copy of this order prominently on the website of GNCTD.
- 15) Guard File.


(PRADEEP TAYAL)
Joint Secretary (GAD)