



SAMAGRA SHIKSHA-DELHI

(A Society under Education Department, Govt. of NCT of Delhi)

Room No.313, Boulevard Road, Civil Lines, Delhi – 110054

Email: spd_delhi@rediffmail.com

F.No.DE.29(3)STC Survey/127/SS/2025-26/ ३७३१ - ३७४७

Date: 23.12.2025

Circular

Sub: Integrated Winter Survey for identifying Out of School Children (OoSC)/ Children with Disabilities 2025-26

The winter break period in schools of Delhi is notified from 01.01.2026 to 15.01.2026. During the winter break, an extensive survey shall be conducted to identify out of school children (OoSC) including CwSN/Children with disabilities to enrol them in nearby schools. A district wise survey will be conducted by Samagra Shiksha Delhi survey team members added by the DURCCs & Supervisor (IED/ IEZ)/District Coordinator (IEB) as per the following details.

Details of Teams for identifying OoSC during the Winter survey 2025-26		
S. No.	District	Total no. of teams
1	Central	8
2	East	27
3	New Delhi	1
4	North	16
5	North East II	16
6	North East-I	12
7	North West-B-I	15
8	North West-B-II	7
9	North West-A	20
10	South	22
11	South East	25
12	South West A	9
13	South West B I	9
14	South West B II	7
15	West-A	18
16	West-B	22
Total		234

The following are Instructions/Guidelines proposed for the Integrated winter Survey for identifying Out of School children (OoSC)/Children with disabilities:

- (i) The survey shall commence from 01.01.2026 and shall end on 15.01.2026 for identifying children in the age group of below 6 years, 6-10 years, 11-14 years, & 15-19 years OoSC. The survey shall be conducted between 9 AM to 1 PM.
- (ii) Survey team members shall comprise of 01 additional member i.e. Resource Person (CWSN) or Guest Special Education Teacher (Primary/TGT/PGT). All District Coordinators (IEB) shall provide the nomination of Resource Person (CWSN) or guest Special Education Teacher (Primary/TGT/PGT) to DURCC concerned for formation of team. Rest members shall remain same as done previously at District level by DURCCs.

- (iii) The survey teams shall wear survey kit and ID card bearing identifiable official insignia provided to them for easy identification and to instill confidence among the public, thereby ensuring maximum information collected. The teams shall submit their daily survey records to the concerned DURCCs and record shall be forwarded and emailed at stcssdelhi@gmail.com to OoSC Cell at Samagra Shiksha-HQ, Delhi, daily by 5:00 PM.
- (iv) Concerned DURCC shall mail the data of survey related to identification of CWSN to IEB (HQ) at iebdoehq@gmail.com under intimation to Supervisor (IED/ IEZ)/District Coordinator (IEB).
- (v) The STC teachers in DoE, MCD, NDMC, DCB schools shall commence the survey work from 01.01.2026 under the overall supervision of DPOs/DURCCs. The payment to STC teachers shall be made for the aforesaid period.
- (vi) CRCC must physically be present during the actual survey and she/he shall do all the other interventions related assigned work after the survey time. Further, no CRCC shall be exempted from conducting the survey during the winter vacations who are physically posted and working at DPO/Cluster level.
- (vii) The consolidated survey report duly signed by the concerned Coordination Team countersigned by the DURCC shall be submitted to the SS-HQ, Samagra Shiksha by the end of the survey i.e. 15th January, 2026. (Annexure-I & II)
- (viii) The Out-of-School Children including CWSN thus found shall be admitted to schools by 31st January 2026 and the report of the admitted OoSC including CWSN shall be submitted to SS-HQ by 7th February 2026.
- (ix) During the conduct of the Winter Survey 2025-26, the admission of identified Out of School Children(OoSC) shall be carried out strictly in accordance with the Standard Operating Procedure (SOP) issued by SS-HQ vide order No. F (DE) 29/UEEM/2025-26/259-276 dated 01.05.25 under Samagra shiksha.
- (x) The Special Admission Cell (SAC) teams constituted at the district/school level under Samagra Shiksha-Delhi, as per Order No.-DE.29(3)STC Misc-1/168/2025-26/1149-1161 dated 26.06.25, shall ensure the timely enrolment of never-enrolled and out of School Children (OoSC) by simplifying admission procedures, counselling parents/guardians, minimizing documentation, and monitoring students' progress to ensure their retention in schools.
- (xi) All teams are requested to widely circulate Samagra Shiksha-Delhi initiative- "आराम्भ" QR code in all catchment and inspection areas. The form is accessible anytime and can be filled by anyone or on someone's behalf. This initiative aims to ease the admission process, ensure maximum enrolments, and achieve the goal of no child left out of school. (Annexure-III)
- (xii) In line of the Standard Operating Procedure (SOP) issued by Dep't vide Order No. F.11/DDE(IEB)/SS/HBE/2020/42-55 dated 05.01.2021 for providing Home Based Education, concerned District Coordinators (IEB) shall ensure that willing Special Educators/SET (Guest Teacher) provide Home Based Education (HBE) in coordination with Resource Person (CWSN) to previously identified CWDs/CWSN w.e.f 01.01.2026 and will end on 15.01.2026 in the most effective manner.
- (xiii) All District Coordinators (IEB) shall ensure that the need-based services of the Aaya/Attendant/Helpers under Samagra Shiksha are utilized for assisting concerned Resource Person (CWSN)/Guest Special Education Teachers in door to door verification for Out of school CWSN during the current winter vacations of 2025-26 and also in implementing HBE to identified CWSN.
- (xiv) Aaya/Attendant/Helpers who are working in Special Schools/Hostels and Resource Centres(RCs) shall be exempted from providing their services in Integrated Winter Survey during the current winter vacations of 2025-26.



- (xv) All attendants/Helpers/Aaya under Samagra Shiksha & Guest (SETs) who have given their services in Winter Survey shall be paid for as per rules during Winter survey i.e. 01.01.2026 to 15.01.2026.
- (xvi) Also the details of freshly found OoSC including CwSN in Winter Survey should be uploaded on PRABANDH portal under the year 2026-27 by 15th January, 2026.
- (xvii) On the basis of the outcome of survey by Samagra Shiksha, the actual number of OoSC including CwSN will be identified and can be added as the target for next year Plan & budget i.e. 2026-27 for Out-of-School Children including CwSN.
- (xviii) Supervisor (IED/ IEZ)/District Coordinator (IEB) & DURCC concerned shall ensure that the team is doing extensive survey.
- (xix) DDE(IEB), OSD(SS) and Supervisor (OoSC) shall monitor the whole process of survey.

This is issued with the prior approval of the competent authority.

Encl: Survey Format & Summary (Annexure-I & II)

QR Code (Annexure-III)



(Manish Jain)
OSD
Samagra Shiksha- Delhi

Date: 23.12.2025

F.No.DE.29(3)STC Survey/127/SS/2025-26/ 3731-3747

Copy to :

1. Director (MCD) Education Department 15th floor E-I Block Dr. S.P. Mukherjee Civic Centre JLN Marg New Delhi-110002, with request to instruct all schools to provide admission to these OoSC found before 30th March, 2026.
2. Director Education (New Delhi Municipal Council), Palika Kendra, Parliament Street 7th Floor, New Delhi-110001 with request to instruct all schools to provide admission to these OoSC found before 30th March, 2026.
3. The CEO, Delhi Cantonment Board(DCB), Sadar Bazar, Delhi Cantt. -110010 with request to instruct all schools to provide admission to these OoSC found before 30th March, 2026.
4. DDE (IEB), Lajpat Nagar, Delhi
5. All District DDEs/DPOs to instruct all schools to provide admission to these OoSC found before 30th March, 2026.
6. OSD, SS – Delhi
7. Supervisor (OoSC), SS - Delhi
8. PS to Secretary (Education), Old Secretariat, Delhi.
9. PPS to Director (Education), Old Secretariat, Delhi.
10. Coordinators (IEB)
11. FCA-SS, UEM.
12. All District, Sr. AO/AO/AAO
13. All DURCCs,
14. All CRCCs, through DURCCs
15. All HoS, (DoE, MCDs, NDMC, DCB) through Website.
16. S.O (IT) to upload on the Education Website.
17. Guard File.



(Dr Ajay Kr. Singh)
SUPERVISOR (OoSC)
Samagra Shiksha - Delhi



Survey format 2025



ANNEXURE-II

शिक्षा आरम्भ

QR Code -



शिक्षा से वंचित बच्चों के स्कूल में दाखिला कराने हेतु,
ऊपर दिये गये **QR Code** को स्कैन करें