

**OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION  
DISTT. CENTRAL/NEW DELHI, PLOT NO. 5  
JHANDEWALAN, NEW DELHI.  
(ADMN. BRANCH)**

**NO.F.DE.51/DDE/C&ND/ADMN/2025/1645-51**

**Dated: 14/08/25**

**Circular**

**Subject: Regarding Certificate of Relieving as per Department order of recently promoted Assistant Teachers Primary/Nursery (from MCD) to the post of TGT(MIL), Reference order dated 01/08/2025.**

In pursuance of DOE (E-III) Promotion/Posting Order No. DE.3 (74)/E-III/Promotion/2024/1970-1981 dated 01-08-2025 and DE.3 (74)/E-III/Promotion/2024/1957-1969 dated 01-08-2025, a District Level Screening Committee was constituted by The DDE, District Central/New Delhi for checking/ verification of original documents of the promoted Assistant Teacher from MCD and DoE.

The District Screening Committee has checked/verified documents of 02 Asstt. Teachers Primary/Nursery ( 01 from MCD 01 from DoE ) as per schedule Circulated vide District Circular NO.F.DE.51/DDE/C&ND/ADMN /2025/ 1564-70 dated 07/08/2025. Accordingly the following teachers appeared for verification of their documents.

S.No.	S.No. as per HQ list	Name of employee	Employee ID.	D.O.B	New Post	Allotted school	Remarks
1.	36	Kusum Lata Jeliya (DoE)	20070654	11.07.1980	TGT (Social Science)	2128020, Prasad Nagar, SKV (Baba Ramdev Nagar)	Documents verified and found eligible for promotion
2.	191	Shakira Begum (MCD)	20250760	12.06.1966	TGT (Urdu)	2127184, Pataudi House, SKV.	Documents verified and found eligible for promotion

Further, all the above mentioned 02 teachers may be allowed to join their duties in their respective schools of DoE on production of following documents to concern Head of School/HOS:-

1. Relieving order from concerned MCD Office/ School
2. No RDA/No Penalty Certificate issued by MCD on or after 01.08.2025
3. School level vigilance clearance report latest
4. School posting order dated 01/08/2025.
5. The Concerned Municipal Authority shall ensure that the teacher(s) is/are relieved to assume the charge of promotional post by 20/08/2025 after ensuring that there is no Vigilance Case/Departmental Enquiry pending/No Penalty in Operation against the teacher at any level at the time of relieving to assume the charge of Promotional Post .
6. It should be specifically /clearly mentioned in the relieving order of the Promoted Teachers that no Vigilance Case is contemplated/ pending against him/her at any level.
7. In case of any discrepancy the concerned MCD Authorities may contact to E-III Branch DoE GNCT of Delhi.

*Ana*  
14/08/25  
S.O. (Admn.)

District Central/New Delhi

**Dated: 14/08/25**

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Copy to:

1. PS to Director Education, DoE, Old Sectt Delhi-110054.
2. Director (Education), MCD, 24th Floor, Dr. S.P.M. Civic Centre, Minto Road, New Delhi – 100002.
3. DDE (C/ND) for information please.
4. DDE (E-III), Branch, Directorate of Education, Old Sectt Delhi-110054.
5. HoS, M.C. Primary Girls Pratibha School, New Kucha Chalan, Darya Ganj & HoS SKV, Prasad Nagar.
6. In-charge (Computer Cell), Dte of Education - with the request to upload the same.
7. Guard File

*Ana*  
14/08/25  
S.O. (Admn.)

District Central/New Delhi