

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: ESTABLISHMENT-IV BRANCH
ROOM NO.11B, OLD SECRETARIAT, DELHI 110054.

F No. DE. 4/1/209/E-IV/Court Cases/2018/ 703

Dated: 01/08/25

MEMORANDUM

**Subject: Offer of appointment to the Post of TGT (Computer Science)
Under the Post Code 192/14.**

Sh./Smt./Km. **Saniya Siddiqui (Roll No-13809721)** a nominee of the Delhi Subordinate Service Selection Board is hereby given an offer to a temporary post of **TGT (Computer Science)** Under Post Code- 192/14 in the pay scale of Rs. 9300-34800 with Grade Pay Rs. 4600/- (Pre-revised) plus usual allowances as admissible under the rules. This appointment is subject to the following terms and conditions: -

- 1) That this offer of appointment is subject to successful verification of original documents in respect of educational qualification, age, category, and other documents. If any discrepancy is found, this offer of appointment shall stand cancelled without assigning any reason.
- 2) That this offer of appointment is purely on a temporary basis for a period of two years, which is likely to be made regular after two years on successful completion of the probation and verifications of (i) Date of Birth (ii) Educational Qualifications, NOC etc. (iii) Category, Status, Caste/Tribe Certificate.
- 3) That the Candidate would be on Probation for a period of two years, which can further be extended at the discretion of the Appointing Authority.
- 4) That the appointment may be terminated at any time by giving one month's notice from either side viz., the appointee or the Appointing Authority, without assigning any reason. The Appointing Authority, however, reserves the right to terminate the services of the appointee forthwith or before the expiry of the stipulated period of notice by making payment to him/her a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof.
- 5) That the appointee is liable to be posted in any school run by the Directorate of Education, Govt. of National Capital Territory of Delhi.
- 6) That the appointment shall be subject to the general orders and terms and conditions made/issued by the Government of NCT of Delhi.
- 7) That the appointment will be subject to his/her being declared medically fit by the Competent Authority and the verification of his/her Character and Antecedents and all other essential qualifications.
- 8) That he/she will also produce original testimonials in support of his/her

education, academic and technical qualifications that render him/her qualified for appointment to the said post at the time of formal appointment.

9) That if he/she is found ineligible for the said post in accordance with its Recruitment Rules, framed by the Department even after the issue of this offer of appointment, the same will stand withdrawn without any notice.

10) That he/she will have to produce the original certificate regarding his/her belonging to SC/ST/OBC and Physically Handicapped, where applicable, and claim in respect of age relaxation before the Appointing Authority.

11) That if at any stage, it is found that any information/declaration and submission given by the candidate is false and any information has been concealed/misrepresented, the appointment will be terminated and he/she will be liable to be proceeded against in the manner deemed fit.

12) That inter-se/seniority of the officials will be determined in accordance with their position in the merit list of the DSSSB, irrespective of the date of joining and the district to which a person may be posted.

13) That no T.A. /D.A. will be admissible to him/her for joining the said post or for production of documents and medical examination, etc.

14) That this is only an offer and does not entitle him/her appointment, subject to the conditions mentioned herein on the said post.

15) That he/she shall file a **Self-declaration** to the effect that the certificates/documents produced by him/her and the copies of the same deposited by him/her with the application form and during the course of verification of certificates/documents by the Board/Department are genuine and are issued by recognized institute/Board/University as the case may be and if the same are found to be fake/false, subsequently by the employer his/her service shall be liable to be terminated without any notice, in addition to penal action as warranted by Appropriate Authority.

16) That the appointment is provisional and is subject to the community certificate being verified through the proper channels. If the verification reveals that the claim of the candidate to belong to Other Backward Classes or not to belong to creamy layer is false, his/her services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code for production of false certificate (As per DOPT OM No.36033/4/97-Estt. (Res) dated 25 July 2003.)

17) The appointment will be further subject to:-

(i) Submission of declaration in the form enclosed and in the event of his/her having more than one living wife/husband his/her appointment will be subject to his/her exemption from the enforcement of the rules in this regard.

(ii) Taking Oath of Allegiance of faithfulness of the Constitution of India or

making a solemn affirmation to the effect in the prescribed Performa.


18) That he/she will submit an undertaking to the effect that he/she has not been debarred by any Board/University/Commission in any examination.

19) That in case Sh./Smt./Km. **Saniya Siddiqui (Roll No-13809721)** is willing to accept this offer on the above terms and conditions, he/she should appear in person before the undersigned at Room No. 11B Establishment E-IV Branch, Directorate of Education, Old Secretariat, Delhi-110054 on **08.08.2025 at 11:00 AM** along with following documents to enable this office to complete the necessary formalities.

- (i) All Educational/Technical Qualification Certificates/Degrees and Mark Sheets in original as well as one set of photocopy (Self-Attested).
- (ii) Non-Creamy Layer status certificate from the competent authority (in case of OBC (Delhi) only) for the current year.
- (iii) Four current passport size photographs duly **self-attested**.
- (iv) Form for acceptance of offer of appointment (Form-1).
- (v) Self Declaration (Form-2).
- (vi) Marriage Status Declaration (Form-3).
- (vii) Oath of allegiance (Form-4).
- (viii) Employee ID Details (Form-5).
- (ix) Medical Form (Form-6) (3 sets in ink).

NOTE:- Candidates are to download all the forms from the department's website i.e. <http://edudel.nic.in/>, available in the sub-link 'Recruitment'. Duly filled forms are to be submitted at the time of verification.

20) In addition to the above-mentioned forms, candidates also have to fill out the Attestation Form attached to this letter.


Section Officer
(Establishment-IV)

To,
**Saniya Siddiqui d/o Asrar ahmed siddiqui, Street- Balmubaraq mohalla
barziaulhaq deoband district saharanpur, UP Pincode-247554**

ATTESTATION FORM

WARNING : THE FURNISHING OF FALSE INFORMATION OR SUPPRESSION OF ANY FACTUAL INFORMATION IN THE ATTESTATION FORM WOULD BE A DISQUALIFICATION, AND IS LIKELY TO RENDER THE CANDIDATE UNFIT FOR EMPLOYMENT UNDER THE GOVT.

Affix signed passport size (5 cm x 7 cm copy of recent photograph)

2. If detained, arrested, prosecuted, bound down, fined, convicted, debarred, acquitted, etc. Subsequent to the completion and submission of this form,, the details of communicated immediately to the authorities to whom the attestation form has been sent earlier, falling which it will be deemed to be a suppression of factual information.

3. If the fact that false information has been furnished in the Attestation Form ,comes to notice at any time during the service of a person, his services would be liable to be terminated.

1.	Name in full (in block capitals letters) with aliases, if any (Place indicate if you have added or dropped in any stage any part of your name of surname.	
2.	Present address in full (i.e. Village, Thana and Distt. Or House No., Lane / Street Road and Town)	
3.	(a) Home address in full (i.e. Vill., Thana and Distt. Or House No., Lane / Street / Road and Town have of Distt. Hqr.	
	(b) If originally a resident of Pakistan / Bangladesh (erstwhile East Pakistan), the address in that country and the date of migration to Indian Union.	

4. Particulars of places (with period of residence) where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan), particulars of all places where you have resided for more than one year after attaining the age of 21 years should be given.

From	To	Residential address in full (i.e. Village, Thana & District or House No. & Street / Road and Town	Name of the District Hqtr., of the place mentioned in the preceding column

5.	Name (in full & aliases, if any)	Nationality (by Birth & or by domicile)	Place of birth	Occupation (if employed give designation & official address.)	Present postal address (if dead, give last Address)	Permanent Home Address
i) Father (Name in Full) ii) Mother iii) Wife/Husband iv) Brother(s) v) Sister(s)						

5. (a) Information to be furnished with regard to sons and / or daughters in case they are studying / living in a foreign country.

Name Nationality which (By Birth and / Or by Domicile)	Place of Birth	Country in which studying / studying / living with Full Address	Date from which Studying / Living in the country mentioned in the previous column

6. Nationality :

7. (a) Date of Birth :
(b) Present Age :

(c) Age at the time of death

-

- _____

[illegible][illegible]

11. (a) Are you holding or have any time held an appointment under the Central Govt. or State Govt. or a quasi-Govt. body or an Autonomous body or a public undertaking, or a private firm or institution? If so, give full particulars with dates of employment up to date				
Period		Designation, emoluments & Nature of employment	Full name / address of	Reasons for leaving previous service
From	To			

(b) If the previous employment was under the Govt. of India / State Govt./an undertaking owned or Controlled by the Govt. of India or a State Govt. an Autonomous Body / University / Local Body, if you had left service on giving one month's notice under Rule 5 of the Central Service (temporary service) Rules 1965 or any similar corresponding rules or where any disciplinary proceeding framed against you, or had you been called upon to explain your conduct in any matter at the time you give notice of termination of service or at a subsequent date (s) before your service.

12. (a) Have you ever been arrested ? Yes/No
- (b) Have you ever been prosecuted? Yes/No
- (c) Have you ever been kept under detention? Yes/No
- (d) Have you ever been bound down? Yes/No
- (e) Have you ever been fined by a Court of Law? Yes/No
- (f) Have you ever been convicted by a Court of law for any offence ? Yes/No
- (g) Have you ever been debarred from any Examination or restricted by any University or any other educational authority / Institution ? Yes/No
- (h) Have you ever been debarred / disqualified by any Public Service Commission / Staff Selection Commission for any of its examination / selection? Yes/No
- (i) Is any case pending against you in any Court of Law at the time of filling up this Attestation Form ? Yes/No
- (j) Is any case pending against you in any University or any other educational authority/institution at the Yes/No

time of filling up this Attestation Form ?

(k) Whether discharged / expelled / withdrawn
From any training / institution under the
Government or otherwise ?

Yes/No

(ii) If the answer to any of the above mentioned question is "Yes" (give full particulars of the case / arrest / detention / fine / conviction / punishment, etc. and /or the nature of the case pending in the Court / University / Educational Authority, etc. at the time of filling up this Attestation Form.

NOTE: i) Please also see the "Warning" at the top of this Attestation Form.
ii) Specific answers to each of the questions should be given by striking out "Yes" or "No" as the case may be.

13. Name of two responsible persons of your locality or two references to whom you are known.

1.

2.

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which might impair my fitness for employment under Government.

Signature of the Candidate

Place:

Date :

IDENTITY CERTIFICATE

(Certificate to be signed by any of the following)

- i. Gazetted Officer of Central Government or State Govt.
- ii. Members of Parliament or State Legislative belonging to the constituency where the candidate or his parent / guardians ordinarily resident.
- iii. Sub-Divisional Magistrate /Officers.
- iv. Tehsildars or Naib Deputy Tehsildars authorized to exercise magisterial power .
- v. Principal / Headmaster of the recognized School/College/Institution where the candidate studied last.
- vi. Post Masters
- vii. Block Development Officer
- viii. Panchayat Inspectors.

Certified that I have known Shri / Smt./Kum. _____
_____ Son / Daughter of Shri _____
_____ for the last _____ Years _____ months
and that to the best of my knowledge and belief the particulars furnished by him / her are
correct.

Signature
Designation or Status & Address

Place:
Date :

TO BE FILLED BY OFFICE

- i) Name, Designation and Full Address of the appointment authority
- ii) Post for which the candidate is being considered.