

(11/14)

**OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION
DISTT. WEST - A NEW MOTI NAGAR, NEW DELHI-15
(ADMN BRANCH, PHONE-011-25101942)**

No.DE.48.13/DWA/2025/72

Dated: 16/1/25

CIRCULAR

Sub:- Regarding Original Document Verification of promoted teachers from TGT (Computer Science) to the post of PGT (Computer Science) of District West-A.

In pursuance of orders of E-II Branch, Directorate of Education No. DE.2(2)/(3)/Promotion/2022/E-II/12 dated 03.01.2025 & vide order No. DE.2(2)/(3)/Promotion/2022/E-II/13 dated 03.01.2025, the District Level Screening Committee has been constituted by District West-A for checking/verification of original documents of the newly promoted teachers from the post of TGT (Computer Science) to the post of PGT (Computer Science) as per list given in **Annexure-A** and a check list of documents required for verification is also attached herewith as **Annexure-B**. The verification of documents is scheduled to be held on **18.01.2025 (Saturday) & 20.01.2025 (Monday) between 11:00 AM to 03:00 PM** in the Office of the Deputy Director of Education, District West-A, Karampura, New Delhi-110015.

Accordingly, all such newly promoted teachers posted in District West-A are hereby directed to report for the verification of their document on **18.01.2025 (Saturday) & 20.01.2025 (Monday) between 11:00 AM to 03:00 PM** in the Office of the Deputy Director of Education, District West-A, Karampura, New Delhi-110015 as per detail given below:-

S.No.	Date of Verification	Serial No. of the candidate shown in Annexure-A
1	18.01.2025 (Saturday)	Serial No. 01 to 15
2	20.01.2025 (Monday)	Serial No. 15 to 29

Encl:- as above,


(DR. NEERAJ)
DEPUTY DIRECTOR OF EDUCATION
DISTRICT WEST-A

No.DE.48.13/DWA/2025/72

Dated:- 16/1/25

Copy to:

1. PS to Principal Secretary Education, Directorate of Education, Delhi-54.
2. PS to Director Education, Directorate of Education, Delhi-54.
3. RDE (West), O/o. the RDE West, Ramesh Nagar, New Delhi.
4. DDE (E-II), Directorate of Education, Delhi-110054.
- ✓ 5. OS (IT) with the request to upload the same in the Public Circular.
6. Guard File


(DR. NEERAJ)
DEPUTY DIRECTOR OF EDUCATION
DISTRICT WEST-A

ANNEXURE- A
PROMOTION TO THE POST OF PGT (COMPUTER SCIENCE) FEMALE/MALE FOR THE VACANCY
YEAR 2022 OF DISTT WEST-A

(2/4)

S.NO.	S. NO. AS PER LIST	EMPLOYEE NAME & ID	PRESENT POST	NEW POST	CURRENT SCHOOL	ALLOTTED SCHOOL
01	39	ANIL SAINI 20181449	TGT (C.S.)	PGT (C.S.)	Khyala, No.2-SKV-1514013	Khyala, No.2-SKV-1514013
02	99	BATTI LAL MEENA 20181631	TGT (C.S.)	PGT (C.S.)	Ranjit Nagar-SKV-1516021	Ranjit Nagar-SKV-1516021
03	112	CHITNA BAJAJ 20180357	TGT (C.S.)	PGT (C.S.)	Hari Nagar, Block BE-RPVV 1514023	Hari Nagar, Block BE-RPVV 1514023
04	148	GANESH NARAIAN MEENA 20180388	TGT (C.S.)	PGT (C.S.)	Janakpuri, Block B, No.2- SBV (Shaheed Capt. Anuj Nayyar)-1514008	Janakpuri, Block B, No.2-SBV (Shaheed Capt. Anuj Nayyar)- 1514008
05	153	GAURAV DWIVEDI 20180225	TGT (C.S.)	PGT (C.S.)	Shadi Khampur-SBV- 1516011	Shadi Khampur-SBV-1516011
06	154	GAURAV GUPTA 20181191	TGT (C.S.)	PGT (C.S.)	West Patel Nagar-GBSSS 1516140	West Patel Nagar-GBSSS 1516140
07	195	IYANTI KUMARI 20180234	TGT (C.S.)	PGT (C.S.)	West Patel Nagar-SKV- 1516142	West Patel Nagar-SKV-1516142
08	203	JYOTI TANWER 20180864	TGT (C.S.)	PGT (C.S.)	Khyala, No.2-SKV-1514013	Khyala, No.2-SKV-1514013
09	217	KIRTI JAIN 20180821	TGT (C.S.)	PGT (C.S.)	East Punjabi Bagh-SV- 1515004	East Punjabi Bagh-SV-1515004
10	248	MANMEET SINGH 20181193	TGT (C.S.)	PGT (C.S.)	Madipur, No.1-SBV-1515007	Madipur, No.1-SBV-1515007
11	297	NAVEEN KUMAR 20181774	TGT (C.S.)	PGT (C.S.)	Madipur, No.2-SKV-1515024	Madipur, No.2-SKV-1515024
12	299	NAVEEN VERMA 20182515	TGT (C.S.)	PGT (C.S.)	West Patel Nagar-SBV- 1516143	West Patel Nagar-SBV-1516143
13	312	NEHA-20181813	TGT (C.S.)	PGT (C.S.)	Rajouri Garden Extn.- SKV1515021	Rajouri Garden Extn.- SKV1515021
14	336	PARVEEN KUMAR 20180857	TGT (C.S.)	PGT (C.S.)	Jaidev Park-SV-1515001	Jaidev Park-SV-1515001
15	360	PRAMOD KUMAR 20181435	TGT (C.S.)	PGT (C.S.)	Rajouri Garden Extn.- SKV1515021	Rajouri Garden Extn.- SKV1515021
16	388	RADHIKA DHINGRA 20180213	TGT (C.S.)	PGT (C.S.)	Hari Nagar, Clock Tower- SKV 1514021	Hari Nagar, Clock Tower- SKV 1514021
17	399	RAHUL KUMAR SHARMA 20180598	TGT (C.S.)	PGT (C.S.)	Rajouri Garden Extn., GBSSS 1515018	Rajouri Garden Extn., GBSSS 1515018
18	439	ROHIT KUMAR KHANDELWAL 20180895	TGT (C.S.)	PGT (C.S.)	Prem Nagar-GBSSS-1516013	Prem Nagar-GBSSS-1516013
19	441	RUCHI JAIN 20180894	TGT (C.S.)	PGT (C.S.)	Madipur, No.2-SKV-1515024	Madipur, No.2-SKV-1515024
20	516	SUCHET GARG 20181393	TGT (C.S.)	PGT (C.S.)	Chand Nagar-SBV-1514110	Chand Nagar-SBV-1514110
21	519	SUJEET KUMAR SINGH 20181802	TGT (C.S.)	PGT (C.S.)	West Patel Nagar-GGSSS 1516141	West Patel Nagar-GGSSS 1516141
22	531	SUNIL KUMAR 20180376	TGT (C.S.)	PGT (C.S.)	Rajouri Garden Extn.-GBSSS 1515006	Rajouri Garden Extn.-GBSSS 1515006
23	534	SUNIL MEENA 20181310	TGT (C.S.)	PGT (C.S.)	Tagore Garden-GBSSS- 1515139	Tagore Garden-GBSSS-1515139
24	541	SURESH KUMAR MEENA 20180374	TGT (C.S.)	PGT (C.S.)	Janakpuri, Block B, No.2- SBV (Shaheed Capt. Anuj Nayyar)-1514008	Janakpuri, Block B, No.2-SBV (Shaheed Capt. Anuj Nayyar)- 1514008
25	552	TARUN KASOTIA 20181347	TGT (C.S.)	PGT (C.S.)	Hari Nagar, Block-L S(Co- ed)V 1514022	Hari Nagar, Block-L S(Co-ed)V 1514022
26	577	VINAY KUMAR 20180405	TGT (C.S.)	PGT (C.S.)	Shadi Khampur-SKV- 1516022	Shadi Khampur-SKV-1516022
27	595	VIVEK SHARMA 20180114	TGT (C.S.)	PGT (C.S.)	Karampura, Block H- G(Co- ed) Sarvodaya Vidyalaya- 1516104	Karampura, Block H- G(Co-ed) Sarvodaya Vidyalaya-1516104
28	597	VIVEK VIKRAM SINGH 20180197	TGT (C.S.)	PGT (C.S.)	West Patel Nagar- GBSSS1516140	West Patel Nagar- GBSSS1516140
29	602	YOGESH NANDAL 20180828	TGT (C.S.)	PGT (C.S.)	Kirti Nagar-GGSSS-1516025	Kirti Nagar-GGSSS-1516025

Name of the School:.....

School ID:.....

**Check Lists of Document verification of recently Promoted T.G.T
(Com. Sc.) of DOE to PGT (Com. Sc.)**

Name with Employee ID:

Present Post/Subject: TGT.....

Promotional Post/Subject: PGT.....

S.No.	Documents	Page No.
1	Personal Detail/verification proforma as attached	
2	Vigilance clearance status report Distt. Level	
3	Caste certificate (if any)	
4.	Copy of Mark Sheet & Degree/Provisional certificate of Graduation and Post Graduation in relevant subject.	
5.	Copy of Service Book 1 st page (personal Details) and copy of page having entries of requisite Education Qualification	

Note: The concern teachers are hereby directed to bring all the above mentioned documents in original at the time of verification.

PERSONAL DETAILS/VERIFICATION PROFORMA FOR PROMOTION OF TEACHERS FROM T.G.T to P.G.T

4/4

PROMOTION ORDER NO:

SERIAL NO:

1. Present Details:-

- (I) Name of the Official (In Capital Letter):
- (II) Employee ID:
- (III) Designation:
- (IV) Date of Birth:
- (V) Present Zone/District:
- (VI) Present School ID & Name:

2. Date of Joining as TGT:-

3. Details of educational qualification as per service book record:-

S.No.	Course	Name of University/Board	Date of Acquiring Qualification (DD/MM/YYYY) as Mentioned on Provisional Certificate/Degree	Subject
1.	Graduation			
2.	Post graduation			

I (Name) S/o,D/o,W/o hereby declare that the information given above is true and correct to the best of my knowledge and belief. I have read and understood all the provisions of the concerned Circulars dated 03/01/2025.

In case any information is found false or incorrect after verification. The Promotion may be cancelled and I shall liable for the action to be taken against as per law.

Signature of Official

CERTIFICATE

This is certified that:-

- 1. The above particulars have been carefully verified from the service book and other records of the official concerned and found correct.
- 2. There is not departmental proceeding/Vigilance case pending against the official concerned.

Sign with Stamp of the HOS