

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, AWARDS BRANCH
OLD PATRACHAR BUILDING, TIMARPUR, DELHI-110054
F.DE.23(108)/Awards Br./STA/Special Cases/2026 /212 Dated:14.08.26

CIRCULAR

GUIDELINES FOR SHIKSHAK MAHAKUMBH:

STATE TEACHERS' AWARDS – 2026

(SPECIAL CATEGORIES)

Dr. Sarvepalli Radhakrishnan—a distinguished philosopher, statesman, and the second President of India—firmly believed that the true purpose of education is to empower young minds with knowledge and wisdom. In honor of his birth anniversary, celebrated as Teachers' Day on 5th September, the Directorate of Education, GNCT of Delhi, proudly recognizes its meritorious teachers. These dedicated educators not only impart knowledge but also foster critical thinking and character, thus, playing a pivotal role in shaping the nation's future.

Important Dates: Application Forms can be submitted by the eligible candidates from 14/08/2026 to 19/08/2026 through the Offline Proforma attached with this Circular in the concerned category.

GUIDELINES FOR SHIKSHAK MAHAKUMBH STATE TEACHERS'
AWARD-2026 (SPECIAL CATEGORIES)

GUIDELINES:

1. Eligibility criteria are separately attached to all the concerned Special Case Proformas.
2. Each applicant for the Shikshak Mahakumbh: State Teachers' Awards in Special categories must apply offline in the prescribed Proforma meant for their specific category only.
3. If the eligibility criteria for any of the proformas is not given, the general guidelines should be followed for that category.
4. No corrections will be permitted after submission of the duly filled in Proforma. Therefore, in case of any query, please contact the

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concerned Branch for clarification (before submission of the application) as mentioned below:

Sl No.	Category of Awards	Proforma to be filled in	Name of the Concerned Branch
1.	Guest Teachers (Working in DoE Schools (Govt./Govt. Aided/Taken Over Schools)	Proforma A	Concerned District
2.	Contractual Teachers (SSA) under Samagra Siksha (working in the Directorate of Education	Proforma B	Samagra Siksha Branch
3.	Principals/Vice-Principals/Teachers from Core Academic Unit	Proforma C	CAU
4.	Mentor Teachers	Proforma D	School Branch
5. i)	Special Education Teachers	Proforma E	Inclusive Education Branch
ii)	Supervisors (IEB)	Proforma F	
6.	Principals/Vice- Principals/Teachers working in NIOS/Patrachar Vidyalaya	Proforma G	NIOS/Patrachar Vidyalaya Branch
7.	EVGC	Proforma H	EVG Bureau
8.	Librarians working in DoE Schools	Proforma I	Library Branch
9. i)	Principals/Vice- Principals working in CM Shri/RPVVs/SOEs/SOEs Schools	Proforma J	CM SHRI Branch
ii)	Teachers working in CM Shri/RPVVs/SOEs/SOEs Schools	Proforma K	

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PROCEDURE FOR APPLICATION

1. The applicants must read the Circular carefully before filling in the prescribed forms.
2. **The applicants must apply only in one category i.e. any one from Proforma A to K.**

Forms of the candidates applying for more than one category shall be rejected.

3. All applications must be submitted in **the prescribed Proforma only. Applicants must not try to make any changes in the Proforma. Applications in changed Proforma will be summarily rejected.**

4. The applicants must affix two Passport size photographs.

5. In case of teachers, these documents should also be accompanied by Vigilance Clearance Reports at District Level.

6. In case of Vice Principals & Principals, Vigilance Clearance from the HQs of DoE and the Directorate of Vigilance, GNCTD is also required.

7. **The candidates must note that merely making a claim fetches No Marks. Marks/weightage will be given only if duly attested (by next higher authority) certificates/documents/photographs etc. (as desired in the Proforma) in support of the claims made are attached as proof.**

8. Therefore, all Principals, Vice-Principals & Teachers must submit supporting documents and proofs point-wise in support of each claim made in the Application. These proofs may include relevant supporting evidences such as Certificates from the HOS (In case of teachers), Certificates by DDE Zone (in case of Principals, Vice-Principals & Teachers), documents, tools, activity reports, field visits, reports, online links accessed for academic growth, copies of articles published in reputed Journals, printed books,

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attested copies of results and photographs of activities conducted etc.

9. The candidates must also attach a brief write-up about their achievements in the field of education.

10. The applicants must furnish Certificate duly signed by next higher authority (after verification of records) to the effect that the **applicant has never received State Teachers' Award earlier and Excellence in Education Award during last three years (for Teachers/ Vice- Principals/ Principals). This original Certificate must be countersigned by DDE (District) and attached to the application proforma.**

The applicant must sign a Certificate at the end of the Proforma to the effect that all the information furnished by him/her in the provided application & supporting documents is correct. Any wrong/false information by the applicant will attract disqualification as well as disciplinary proceedings.

PROCEDURE FOR SUBMISSION

1. All interested Principals, Vice-Principals & Teachers in the Special Categories/Cases shall submit the filled in proforma along with photographs and self-attested copies of supporting documents and certificates, in hard copy with the attestation by HoS/DDE, as per the Timeline annexed.

2. Applicants must not wait for the Last Date to submit the Proforma. They should submit it along with all required documents as early as possible.

The HOS must ensure that all the columns in the Proforma are duly filled in by the applicant. The information filled-in must be verified from records e.g. teacher's diary, inspection reports, exam registers, SMC registers, school's annual result and applicants service book. The HoS must satisfy herself/himself fully about the veracity of claims/facts made by the applicant regarding results, seminars attended, books/articles published, efforts made to improve attendance, checking drop out rate and

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other innovations claimed to have been introduced in pedagogy.

The HOS will countersign, with office stamp, each & every page of the application and the annexures after a thorough verification of all the supporting documents from school records.

Given the urgency of the matter, the HoSs must give Top Priority to the thorough scrutiny of the applications and the annexed documents for onward submission to the office of DDE Zone strictly as per the timeline given in this Circular.

It may be noted that the applicant and HoS shall be jointly responsible for the accuracy of claims made in the Proforma.

3. After verification, the HoS shall forward the complete file to the concerned DDE Zone strictly in line with the Timeline.

4. The DDE (Zone) must personally ensure that every page of the proforma is duly verified, countersigned and certified by the HOS of concerned school with his/her stamp & signature.

5. After personally checking all the proformas and the supporting documents provided, the DDE (Zone) will forward all the applications/nominations of teachers to the DDE (District).

6. In case of Principals, Vice-Principals & Teachers, each page of the application & self-attested photocopies of supporting documents in r/o Principals, Vice-Principals will be verified and countersigned by the DDE (Zone) (with stamp), alongwith supporting documents, photographs etc. The file, thus complete, will be forwarded to DDE (District) after complete satisfaction of the DDE Zone. The DDE Zone must ensure veracity & accuracy of the information provided.

7. Further, the DDE District, after full satisfaction regarding the supply of all required documents and the veracity of facts, will forward only those applications of Principals, Vice Principals & Teachers to the branches concerned, which are clear from Vigilance angle at District & HQs levels.

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8. Please note that in the cases of Vice Principals & Principals, **the Vigilance Clearance Report of Distt. Level, GOC (H.Q.) Level and DOV Level issued for the purpose of State Teachers Award 2026, is mandatory.**

9. In case of candidates covered under Proforma A (Guest Teachers working in the Directorate of Education), the DDE Districts will scrutinize all documents and award marks strictly as per the rubric, and thus recommending the selected candidates to Awards Branch.

10. In case of candidates covered under Proforma B (Contract Teachers Under Samgra Shiksha working in the Directorate of Education), the DDE Districts shall forward the same to the Samagra Siksha Branch and the Smagra Siksha Branch will scrutinize all documents and award marks strictly as per the rubric, and thus recommending the selected candidates to Awards Branch.

Please note that Vigilance Clearance as such is not a requirement for the Guest Teacher & Contract Teachers under Samgra Shiksha. For more details, please do consult the specific guidelines for this category. It is mandatory to furnish Work & Conduct report in the cases of Guest Teachers & Contract Teachers under Samagra Shiksha.

PROCEDURE FOR SELECTION

1. The DDEs of concerned HQ branches will constitute a Committee to evaluate and scrutinize the nominations/ applications (of Special Cases received from Distt. DDEs) according to the Marking Scheme.

The constitution of the Committee is as under:

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- | | |
|--|--------------|
| A. Addl. DE/ RDE of the concerned Branch | -Chairperson |
| B. DDEs of the concerned Branch | -Member |
| C. OSD/ State Co-ordinator/ Equivalent Officer | -Member |
| D. District Co-ordinator/ Equivalent Officer | -Member |
| E. Any other Officer but not below the rank of Principal/
Vice Principal. | -Member |

Important: While evaluating the applications, the Committee must appreciate the difference between routine activities & extraordinary achievements. Marks should be awarded in recognition of the extraordinary achievements which contributed significantly towards upliftment of the standard of learning and Not to 'Routine Activities performed by the applicants.

2. **The minimum benchmark for recommendation of Special Category candidates is 60%. No application below 60% should be recommended by these committees to the Awards Branch at HQs.**
3. **In case of CM Shri Schools, the bench mark is 75%.**

TIMELINE

S.no	Task	Timeline
1.	Submission of offline Proforma/Application by the Applicant to the HoS.	14 August to 19 August, 2026
2.	Submission of Nominations/Applications with relevant and supporting documents countersigned by HoS, in the office of DDE (Zone)	20 August, 2026
3.	Submission of Nominations/Applications with all relevant	20 August to 22 August,

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	and supporting documents by DDE (Zone) in the office of concerned DDE (District).	2026
4.	Submission of all Nominations/Applications alongwith relevant and supporting documents for categories A to K by the DDE (District) to concerned Branch.	24 August to 25 August, 2026
5.	Submission of the list of Selected Candidates with relevant details by the concerned Branch with the approval of next the higher authority to the office of Awards Branch.	25 August to 27 August, 2026

V. HELPLINE:

In case of any query regarding filling the form, the applicants must get the query clarified from their respective branch heads before submitting the online Proforma. For any general query, please contact mobile nos. 9818681377 & 9650636156 on all working days between 10 A.M. to 5:00 P.M.

In order to avoid last minute rush, the applicants are advised to get their queries clarified, well in advance, so that they can be duly attended.

Important Instructions:

1. All concerned Officers are requested to encourage maximum number of Teachers, HoS, Vice Principals and Principals to apply for the Shikshak Mahakumbh State Teachers' Award 2026.
2. All HOS, Branch Heads & DDEs must assign **Top Priority** to the verification & forwarding the Applications to the next higher branch/office strictly in accordance with the above Timeline.
3. All the applicants are requested to fill the application form sequentially.
4. All the applicants are suggested to recheck their application forms before submission, as no corrections will be allowed after submission.

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This issues with the prior approval of the Competent Authority.


20/14/8/2026
ADDITIONAL DIRECTOR OF EDUCATION

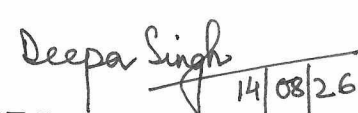
(AWARDS)

F.DE.23(108)/Awards Br./STA/Special Cases/2026 /212

Dated: 14.08.2026

Copy for information to:

1. P.S. to Pr. Secretary (Education).
2. P.P.S. to Director (Education).
3. Director SCERT/Addl. DE School.
4. All Regional Directors of Education.
5. DDEs (District/Zone), Dte. of Education, GNCTD.
6. DDE (Samagra Shiksha), Dte. of Education, GNCTD.
7. DDE (IEB), Dte. of Education, GNCTD.
8. DDE (NIOS/Patrachar), Dte. of Education, GNCTD.
9. DDE (EVGC), Dte. of Education, GNCTD.
10. DDE (Library), Dte. of Education, GNCTD.
11. DDE (CM SHRI), Dte. of Education, GNCTD.
12. All H.O.S. of all Govt., Schools of Delhi.
13. O.S. (IT) to kindly upload the circular on the official website of Directorate of Education.
14. Guard File.


14/08/26
DEPUTY DIRECTOR OF EDUCATION
(AWARDS)

**SHIKSHAK MAHAKUMBH
STATE TEACHERS' AWARD – 2026
GUEST TEACHERS UNDER THE DIRECTORATE OF EDUCATION (DoE)**

Guest Teachers working in Government, Government-Aided, and Taken-Over Schools under the Directorate of Education (DoE), Government of NCT of Delhi, are eligible to apply for the State Teachers' Award-2026, subject to the following guidelines:

GUIDELINES

1. ELIGIBILITY CRITERIA

- All Guest Teachers under DoE working in Government, Government-Aided, and Taken-Over Schools of DoE, GNCT of Delhi, who have completed at least seven (07) years of service (minimum 1,225 working days) as Guest Teachers under DoE are eligible to apply.
- During the seven-year period from 2019 to 2026, the applicant must have worked for an average of at least 175 days per year. (Avg. = Total no. of Working days during last seven years/7).
- The applicant must not have been disengaged at any stage during his/her tenure as a Guest Teacher due to misconduct, misbehaviour, unauthorized absence, poor performance, resignation for personal reasons, or any other disciplinary reason.

2. GUIDELINES FOR FILLING THE PROFORMA

- All eligible Guest Teachers working in Government, Government-Aided, and Taken-Over Schools under DoE, GNCT of Delhi shall fill the prescribed application proforma manually through their respective Heads of School (HoS).
- Applicants must fill in the proforma carefully. No correction or modification shall be permitted after submission.
- The applicant shall submit the completed hard copy of the application along with two (02) recent passport-size photographs and self-attested supporting documents to the concerned HoS.



Supporting Documents

The application must be accompanied by the following documents:

- Self-attested copy of the CBSE original Gazette/Annual Result of Classes X and XII.
- Self-attested copy of the Annual Result of Classes IX and XI, wherever applicable.
- Certificates of participation/achievement in co-curricular activities.
- Copies of online Experience Certificates.
- Copy of the online Engagement Letter for the academic session 2025–26.
- Work & Conduct Certificate of the applicant.
- Any other relevant documentary evidence in support of the information furnished in the application.

After verification, the concerned HoS shall countersign all documents and forward the application to the concerned DDE (Zone) for onward submission to the concerned DDE (District).

3. GUIDELINES FOR ACADEMIC PERFORMANCE

- The number of students appearing in the examination during a year should not be less than 20.
- Only the pre-compartment examination result shall be considered.
- Only the Annual Final Result of the classes taught during the academic sessions 2019–20, 2020–21, 2021–22, 2022–23, 2023–24, 2024–25, and 2025–26 shall be furnished.
- The consolidated result of all sections of the highest class taught by the applicant during the relevant session shall be submitted.

4. GUIDELINES FOR CO-CURRICULAR ACTIVITIES

- Where students have participated in more than one co-curricular activity during a year, only the certificate of the highest level of achievement for that year shall be enclosed.

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5. DECLARATION

The applicant shall certify that all information furnished in the application is true and correct. Any false information, concealment of facts, or submission of forged documents shall lead to disqualification from the award process.

RECOMMENDATION PROCEDURE

- The application must be submitted only in the prescribed proforma.
- An Index indicating page numbers of all documents and annexures must be attached.
- The application of each Guest Teacher shall be countersigned by the Head of School (HoS).
- The HoS shall ensure that all columns of the proforma are duly filled and that the information furnished has been verified from:
 - Teacher's diary;
 - Annual school results; and
 - School records/online records relating to the Guest Teacher's service.
- The concerned DDE (Zone) shall ensure that every page of the application and all annexures are certified by the HoS. The DDE (Zone) shall also verify the documents and countersign the application.
- The concerned DDE (District) shall ensure that every page of the application and annexures has been duly certified by the DDE (Zone). The District DDE shall verify all records before processing the application.
- The District DDE may constitute a District Evaluation Committee, headed by the DDE (Zone) and comprising two members not below the rank of Vice Principal, to evaluate the applications received in the district.

SUBMISSION PROCEDURE

- Applications shall be submitted manually through the concerned HoS in the prescribed format within the stipulated time.

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- All supporting documents shall be serially numbered and accompanied by a properly prepared Index.
- Every document annexed with the application must be duly countersigned by the concerned HoS before forwarding the application to the office of the concerned DDE (Zone).

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SHIKSHAK MAHA KUMBH
PROFORMA FOR STATE TEACHERS' AWARD-2026
FOR GUEST TEACHERs (UNDER DoE)

- a. Name of Guest Teacher:
b. Employee Id:
c. Designation with Subject:
d. Aadhar No.:
e. Mobile No.:
f. Name of the Present School:
g. School ID:
h. Zone:
i. District:
j. Experience Certificate of the below mentioned Seven Years for Guest Teachers under DoE verified by HoS: **(Attach supporting documents attested by HoS).**

Sl. No.	Session/Year	Total No. of working days in the session
1	2025-26	
2	2024-25	
3	2023-24	
4	2022-23	
5	2021-22	
6	2020-21	
7	2019-20	
Grand Total of Working Days		

1. (a) Total experience of the Guest Teacher under DoE in the recent year 2025-26 **(Attach supporting documents attested by HoS).**

Sl. No.	Experience in Following Locations	Total No. of working days in the session
1	Urban	
2	Rural	
3	Resettlement Colony	
4	J.J. Cluster	
Grand Total of Working Days		

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(b). Total no. of students taught by the Guest Teacher (all Classes with Sections) during 2025-26 as per Time-Table. **(Attach supporting documents attested by HoS).**

Sl. No.	Subject Taught	Class with section	No. of students
Grand Total			

2. Subject wise result before Compartment of the class taught in Last five Years in DoE Schools **(Attach supporting documents attested by HoS).**

- For PGT highest Class taught.
- For TGT highest Class taught.
- For Assistant/Primary Teachers highest Class taught.

Year	Class	Subject taught	No. of students Appeared	No. of students Passed	Pass%	+ve/-ve variation in Pass%
2025-26						
2024-25						
2023-24						
2022-23						
2021-22						

3. Number of students who have secured 90% and above marks in last five years in DoE Schools (in digits only): **(Attach supporting documents attested by HoS).**

- For PGT highest Class taught.
- For TGT highest Class taught.
- For Assistant/Primary Teachers highest Class taught.

Year	Class with Section	Total No. of students secured 90% and above marks
2025-26		
2024-25		
2023-24		
2022-23		
2021-22		

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4. Mentoring of Students by Guest Teachers for participation in co-curricular activities during last three academic years 2025-26, 2024-25 and 2023-24: (organized by DoE or Any other Govt. Organization. (Yes/No) _____

If YES, then give details as per given table, highest level certificate with hard copy, duly certified by the HoS:

Year	Name & Class of Student	Name of Activity	Level (Zone/District/State /National/Inter National)	Participation /Position	Organized by
2025-26					
2024-25					
2023-24					

5. TEACHING FOR INCLUSION

Initiatives Taken/Efforts Made to Make Classroom Inclusive (Any Two)	Impact of the Work Done, With Evidence

(Attach supporting documents attested by HoS).

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6. USE OF TECHNOLOGY

Technology/ Tools / K-yan/ Smart Board etc Used to Enhance the Quality of Learning (Any Two)	Implementation and Impact

(Attach supporting documents attested by HoS).

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7. TEACHER-STUDENT CONNECT

(i) Mention (Maximum Two) efforts made for Psycho-Social & Emotional Well-Being of Students (Attach supporting documents attested by HoS).	
<i>Max 100 words</i>	
(ii) Efforts Made for Improving Students Attendance	
Efforts made to 'Connect' with Students/Parents for Improving Attendance (Max. Two)	Average Attendance of the students in the session 2025-26
(Attach supporting documents attested by HoS).	
(iii) Initiatives Taken to curb Truancy	
Creative & Effective methods Adopted to check Truancy (Any Two)	Impact of Measures Taken to Check Truancy (Preferably in numerical terms)
(Attach supporting documents attested by HoS).	

8. Attended Seminars/Workshops/Trainings conducted by DoE/CBSE/NCERT/SCERT/any other MOOCS or SWAYAM platform/by any Govt. Organization recognized by DoE during last five years: **(Attach supporting documents duly attested by HoS).**

Year	As resource Person/ Participant	No. of days of seminar/ workshop	Organized by
2025-26			
2024-25			
2023-24			
2022-23			

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2021-22			
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9. Work done by the teacher to increase enrolment and reduce dropout. If yes, (write maximum in not more than 100 words and duly verified by HoS).

10. Write any of your outstanding achievements during the last 5 years other than the achievements mentioned in the above points. **(Attach supporting documents duly attested by HoS).**

Declaration

It is certified that:

1. All the above information furnished by me is/are correct to the best of my knowledge and believe nothing has been concealed.
2. No criminal case is pending against me.
3. I have never been disengaged during my entire service tenure as Guest Teacher under DoE due to misconduct, misbehaviour, never on leave without permission of HoS, poor performance or resigned due to personal reasons.

I am aware of the fact that any wrong information given by me may cause disqualification for award.

Signature of the Applicant
(with date)

Verified by the HoS
(with Stamp)

Counter Signed by DDE (District)
(with Stamp)

Note: 1) All entries made by applicant must attach documentary proof (s) duly attested by the HoS concerned.

2) Work & Conduct Certificate duly verified by Head of the School and DDE (District).

3) Certificate from HoS duly verified by DDE District that the concerned GUEST TEACHER has never been disengaged during his/her entire service in the capacity of GUEST TEACHER due to misconduct/misbehaviour/remain on leave without prior permission of HoS.

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STATE TEACHERS' AWARD-2026

CONTRACT TEACHER UNDER SAMAGRA SHIKSHA

The CONTRACT TEACHERS UNDER SAMAGRA SHIKSHA working in Govt. & Govt Aided schools of DoE GNCT of Delhi are eligible to apply.

GUIDELINES

ELIGIBILITY CRITERIA:

- All CONTRACT TEACHER UNDER SAMAGRA SHIKSHA working in Govt. and Govt. Aided schools of DoE GNCT of Delhi, who have completed at least 07 years of service as CONTRACT TEACHER UNDER SAMAGRA SHIKSHA are eligible to apply. Out of 07 years service, concerned CONTRACT TEACHER UNDER SAMAGRA SHIKSHA must have worked, at least, for 180 days each session/ year (2018-2025) during last 07 years upto 31st March, 2026. (Except 2018 to 2020 (Covid period) and incase of maternity leave in any of the said period.)
- Maximum 02 nominations for CONTRACT TEACHER UNDER SAMAGRA SHIKSHA DELHI can be submitted by each school.
- Concerned applicant must not have been disengaged during his/her entire service tenure as CONTRACT TEACHER UNDER SAMAGRA SHIKSHA DELHI due to any reason whatsoever misconduct, misbehavior, remained on leave without permission of HoS, poor performance or resigned due to personal reasons.

Guidelines for filling the Proforma:

- All the applicants (CONTRACT TEACHER UNDER SAMAGRA SHIKSHA) of Govt. & Govt. Aided schools of GNCT of Delhi will fill the prescribed Proforma manually through their concerned HoS.
- Applicants (CONTRACT TEACHER UNDER SAMAGRA SHIKSHA DELHI) must fill the form carefully as no correction will be allowed after submission of the form.
- The applicant will submit the same hard copy with 02 latest passport size photographs duly signed by HoS and self attested supporting documents to their respective HoS. All the supporting documents must be attested by the HoS of the concerned school.

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- After verification of documents, the concerned HoS of the applicant will counter sign all documents and submit the same in the office of concerned DDE Zone for onward submission to concerned DDE District of DoE for further submission to Dy. Director of Education, Samagra Shiksha (HQ) with covering letter. All files secure 60% or more weight age received by DDE (District). No file will be consider or entertained personally by teacher.

GUIDELINES FOR ACADEMIC PERFORMANCE:

- Only pre-compartment result will be considered. The application will be rejected in case of mentioning the post-compartment result.
- Only the Annual Final Result is to be furnished for classes taught during sessions 2019-20, 2020-21, 2021-22, 2022-23, 2023-24, 2024-25 and 2025-26.

Consolidated result of all sections of each class taught by the teacher is to be furnished. In case of Upper Primary Teacher, result of highest two classes taught is to be furnished.

In case of Primary Teacher result of class(es) taught.

GUIDELINES FOR CO-CURRICULAR ACTIVITIES:

- In case, participation of students/ teachers is in more than one activity, **only the certificate of highest level achievement**, for each year, is to be attached.

The applicant must certify that all information furnished by him/her is correct. Any wrong information given by the applicant will lead to disqualification.

RECOMMENDATION PROCEDURE:

The application must be on prescribed Proforma only, mentioning page numbers for each and every point in the Index Including all documents/ annexures dearly

The application in r/o CONTRACT TEACHER UNDER SAMAGRA SHIKSHA DELHI will be countersigned by the Heads of the Schools,

The Hos should ensure that all the columns in the Proforma are duly filled-in. The information filled-in should be verified from teacher's diary, inspection report and annual result of the school from school record/ online record.

The DDE Zones must ensure that every page of Proforma along with annexure are certified by the HoS. The DDE Zone will also countersign all applications after verification of all documents and annexure accordingly

The DDE District must also ensure that every page of Proforma along with annexure are certified by the DDE Zone. The District DDEs will also check and verify all documents.

DDE District may constitute a committee headed by DDE Zone along with two members not below the rank of Vice Principal to take feedback in respect of the applicant from students, parents and colleagues.

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PROCEDURE FOR SUBMISSION OF FILLED PROFORMA

1. **All desirous teachers** shall submit the duly filled Proforma along with **two latest photographs** and self-attested copies of all supporting documents/certificates in hard copy to the concerned HoS, strictly as per the prescribed timeline.
2. **Applicants should not wait until the last date** for submission of the Proforma. They are advised to submit the application along with all requisite documents well in advance.
3. The **HoS shall ensure that all columns of the Proforma are duly filled in** by the applicant teacher. The information furnished shall be thoroughly verified from the relevant school records, including the teacher's diary, inspection reports, examination registers, SMC records, annual results and other relevant documents. The HoS shall satisfy himself/herself regarding the veracity of all claims made by the applicant, including those relating to results, seminars attended, books/articles published, efforts to improve attendance, reduction of dropout rate, pedagogical innovations and other achievements.
4. **The applicant teacher and the HoS shall be jointly responsible for the accuracy and authenticity of the information and claims furnished in the Proforma.**
5. **The Vigilance Clearance Report at the District Level (Offline), issued specifically for the purpose of the State Teachers' Award 2026, is mandatory for Contractual Teachers under Samagra Shiksha-Delhi.**
6. The HoS shall **stamp and countersign each page of the application and annexures** after thorough verification of all supporting documents with reference to the relevant school records.
7. In view of the urgency of the matter and the limited time available, **HoSs shall accord top priority to the thorough scrutiny and verification of applications and supporting documents** and forward the complete applications to the concerned DDE (Zone) strictly as per the prescribed timeline.
8. The **DDE (Zone) shall personally ensure** that every page and every column of the Proforma has been duly verified, countersigned and certified by the HoS with his/her stamp and signature. In respect of Contractual Teachers under Samagra Shiksha-Delhi, the DDE (Zone) shall also countersign the verified application and supporting documents with his/her stamp.

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9. After thorough scrutiny and satisfaction regarding the **veracity and accuracy of the information furnished and completeness of the supporting documents**, the DDE (Zone) shall forward the complete applications to the concerned DDE (District) within the prescribed timeline.
10. The **DDE (District)** shall examine the applications and supporting documents and forward only those cases which are complete and **clear from the vigilance angle at the District level** to the Dy. Director of Education, Samagra Shiksha-Delhi.
11. The **District Selection Committee** shall scrutinize the applications in accordance with the eligibility criteria and the prescribed rubric and recommend only the eligible candidates for further consideration by Samagra Shiksha-Delhi.
12. **Contractual Teachers under Samagra Shiksha-Delhi working in the Directorate of Education, GNCTD** shall submit the duly filled Proforma along with the supporting documents/certificates, duly attested by the HoS, to their respective HoS. The applications shall thereafter be processed through the concerned DDE (Zone) and DDE (District) as per the procedure prescribed above.
13. The **Contractual Teachers of Samagra Shiksha-Delhi working in schools under the Municipal Corporation of Delhi (MCD)**, shall submit their performance in MCD only for further submission to DDE (Award Branch).

Deepa Singh

SHIKSHAK MAHAKUMBH
STATE TEACHERS' AWARD-2026
FOR CONTRACTUAL TEACHER (UNDER SAMAGRA SHIKSHA-DELHI)

- a. Name of Contract teachers under Samagra Shiksha in DoE schools:-
- b. Employee ID:-
- c. Registration ID of the Contract Teacher under Samagra Shiksha:-
- d. Date and Year of Joining in Samagra Shiksha:-
- e. Designation with Subject:-
- f. Aadhar No.:-
- g. Name of the Present School:-
- h. School ID:-
- i. Zone:-
- j. District:-

1. Year wise experience of last Seven Years for Contract Teachers (under SS need to be verified by HoS and countersigned by DPO/DDE): **(Attach supporting documents in respect of this information).**

Sl. No.	Session/Year	Total No. of working days in the session
1	2025-26	
2	2024-25	
3	2023-24	
4	2022-23	
5	2021-22	
6	2020-21	
7	2019-20	
Grand Total of Working Days		

2. Total no. of students taught by the Teacher (all Classes with Sections) during last five years upto 31st March 2026 as per Time-Table.

Sl. No.	Session/Year	Total No. of Students
1	2025-26	
2	2024-25	
3	2023-24	
4	2022-23	
5	2021-22	

Deepa Singh

Details as per given table:

Sl. No.	Year	Subject Taught	Class with section	No. of students

3. Subject wise result before Compartment of the class taught in Last five Years in DoE Schools (*Student promoted under No Detention Policy may not be included*)
(Attach supporting document in respect of this information)

- For Upper Primary highest Two Classes Taught.
- For Primary Teachers Classes Taught

Year	Upto Class VIII	Subject taught	No. of students Appeared	No. of students Passed	Pass%	+ve/-ve variation in Pass%
2025-26						
2024-25						
2023-24						
2022-23						
2021-22						

4. Number of students who has/have secure 90% and above marks in last five years in DoE Schools (in digits only):- (Mention marks of these students)

- For Primary Teacher- highest Class Taught
- For Upper Primary Teachers – The Highest Class Taught

Year	Class with Section	Total No. of students secured 90% and above marks
2025-26		
2024-25		
2023-24		
2022-23		
2021-22		

- If YES, then give **Detail of students year wise** as per given table

Sl. No.	Name of Student	Class with Section	Marks Scored

Deepa Singh

5. Participation of Teachers in co-curricular activities in last three academic years 2025-26, 2024-25 and 2023-24: (organized by DoE or Any other Govt. Organization. (Yes/No)_____

If YES, then give details as per given table, highest level certificate in the same Academic Year with hard copy, duly certified by the HoS:

Year	Name of Activity	Level (School/Zone/ District/State/ National	Participation/ Position	Organized by

6. Participation of Students in Co-curricular activities during last three years, mentored by concerned Teacher: (Subject specified only and organized by DoE or Any other Govt. Organization), **attach highest level certificate with hard copy, duly certified by the Hos:**

Year	Name of Activity	Name of Students	Class of Student	Level (School/Zone/ District/State/ National	Participation /Position	Organized by
2025-26						
2024-25						
2023-24						

7. Particulars of Charges held by the Contract Teacher in last two years if any:

Note 1: Examination/Admission/RTI/MDM/Welfare Schemes/Time-Table/Property or any other (Attach supporting documents duly verified by HoS).

Year	Whether held any charge	Name of Charges
2025-26	Yes/No	
2024-25	Yes/No	

8. Work done by the Contract Teacher under SS as Vidyanjali Volunteer during last three years (Attach supporting documents duly verified HoS).

Year	Mention work done	Name of Organization/School
2025-26		
2024-25		
2023-24		

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9. Attended Seminars/workshops conducted by DoE/CBSE/NCERT/SCERT/any other Govt. Organization recognized by DoE during last five years: **(Attach supporting documents duly verified HoS).**

Year	As participant	No. of days of seminar/ workshop	Organized by
2025-26			
2024-25			
2023-24			
2022-23			
2021-22			

10. Work done by the teacher to increase enrolment and reduce dropout.

Declaration given by Teacher

It is certified that:

1. All the above information furnished by me is/are correct to the best of my knowledge and believe nothing has been concealed.
2. No criminal case is pending against me.
3. I have never been disengaged during my entire service tenure as Contract Teacher under SS due to misconduct, misbehaviour, never on leave without permission of HoS, poor performance or resigned due to personal reasons.

I am aware of the fact that any wrong information given by me may cause disqualification for award.

Signature of the Applicant

**Counter Signed by the HoS
With Stamp**

Note:-All entries made by applicant must attach documentary proof (s) duly signed by the HoS concerned.

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Note: Applicant must submit following undertaking/certificate along with application form.

1. UNDERTAKING by the Contractual Teacher that he/she has never been disengage during his/her entire service in the capacity of CONTRACTUAL TEACHER due to misconduct/ misbehaviour/ never on leave without prior permission of HoS.
2. CERTIFICATE from HoS that- (name of concerned CONTRACTUAL TEACHER) has never been disengaged during his/her entire service in the capacity of CONTRACTUAL TEACHER due to misconduct/misbehaviour/remain on leave without prior permission of HoS.
3. CERTIFICATE from DDE (District) (name of concerned CONTRACTUAL TEACHER) has never been disengaged during his/her entire service in the capacity of CONTRACTUAL TEACHER due to misconduct/misbehaviour/ remain on leave without prior permission of Hos.
4. VIGILANCE CLEARANCE CERTIFICATE duly signed by the concerned CONTRACTUAL TEACHER verified by Head of the School and DDE (District).

Deepa Singh

ELIGIBILITY CRITERIA FOR PRINCIPALS / VICE-PRINCIPALS/ TEACHERS
OF CORE ACADEMIC UNIT, EXAM BRANCH, DoE, GNCT OF DELHI
CONDITIONS OF ELIGIBILITY

1. All Principals / Vice-Principals/ Teachers of Core Academic Unit, Exam Branch, Directorate of Education, GNCT of Delhi who have completed at least 07 years of service by 31st March, 2026 including 3 years or more services in the branch.
2. Retired Principals / Vice-Principals/ Teachers Of Core Academic Unit, Exam Branch who have served in the Branch up to 31st March 2026 are eligible.
3. The Principals / Vice-Principals/ Teachers Of Core Academic Unit, Exam Branch who have already got State Teachers' Award are not eligible.



PROFORMA FOR STATE TEACHERS' AWARD – 2026

(SPECIAL CASES)

PROFORMA B

For Members of Core Academic Unit

FORM FOR THE PRINCIPALS / VICE-PRINCIPALS/ TEACHERS OF CORE ACADEMIC UNIT, EXAM BRANCH, DIRECTORATE OF EDUCATION, GNCT OF DELHI

* Please read all the guidelines on the website of Directorate of Education carefully before filling the proforma.

* Supporting documents to be attached for each and every point.

1	Name of the Principal / Vice-Principal / Teacher: -	
2	Designation: -	
3	Employee ID: -	
4	Aadhar Number: -	
5	(a) Date of Joining DoE : - (in DD/MM/YYYY)	
	(b) Date of Joining at CAU:- (in DD/MM/YYYY)	
6	Name of Parent School with ID: -	
7	Total Number of completed years in regular service (at least 07 years of service as Principal/ Vice Principal / Teacher by 31 st March, 2026 including 3 years or more service in the Core Academic Unit, DoE): -	

Deepa Singh

8	Number of years worked in schools located in the following areas: -			
	S.No.	Type	Designation As	Years
	(i)	Urban		
	(ii)	Rural		
	(iii)	Resettlement Colony		
	(iv)	J J Cluster		
	Total (In Years)			
9	Grading of the APAR in last three (03) years: -			
	S. No.	Year	Grading	
	1	2023 – 24		
	2	2024 – 25		
	3	2025 – 26		
10	Average attendance in Core Academic Unit during last three (03) years: -			
	Year	Total Number of working days	Number of present days including ON Duty	% Attendance
	2023			
	2024			
	2025			
	Work done during posting at Core Academic Unit			
11	Initiatives taken for Strengthening of Assessment & Evaluation System and Validation of Assessment Tools in the last five (05) years: -			

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12	Innovative Steps Taken to Achieve Learning Outcomes and Need Based Academic Support for Students in the last five (05) years: -
13	Innovations and Interventions in Teaching Learning Process in the last five (05) years: -
14	Contribution to Digital Literacy / E- Content Repository in the last five (05) years: -

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15	Contribution in organising any Academic programme pertaining to Core Academic Unit / Exam Branch in the last five (05) years: -																																							
16	Attended Seminar / Workshops / CBP / CPD as Resource person conducted by DoE / CBSE / NCERT / SCERT / any other Govt. Organisation in the last three (03) years: - <table border="1" data-bbox="175 853 1474 1487"> <thead> <tr> <th data-bbox="175 853 347 1070">Year</th> <th data-bbox="347 853 537 1070">Date(s)</th> <th data-bbox="537 853 976 1070">Name of Capacity Building Programmes Undertaken</th> <th data-bbox="976 853 1208 1070">Number of Sessions</th> <th data-bbox="1208 853 1474 1070">Organised by</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>					Year	Date(s)	Name of Capacity Building Programmes Undertaken	Number of Sessions	Organised by																														
Year	Date(s)	Name of Capacity Building Programmes Undertaken	Number of Sessions	Organised by																																				
17	Attended Seminar / Workshops / CBP / CPD as participant conducted by DoE / CBSE / NCERT / SCERT / any other Govt. Organisation in the last three (03) years: - <table border="1" data-bbox="168 1666 1468 2092"> <thead> <tr> <th data-bbox="168 1666 342 1816">Year</th> <th data-bbox="342 1666 526 1816">Date(s)</th> <th data-bbox="526 1666 948 1816">Name of Capacity Building Programmes</th> <th data-bbox="948 1666 1214 1816">Venue</th> <th data-bbox="1214 1666 1468 1816">Organised by</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>					Year	Date(s)	Name of Capacity Building Programmes	Venue	Organised by																														
Year	Date(s)	Name of Capacity Building Programmes	Venue	Organised by																																				

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Higher / Additional Education acquired during last five (05) years:-

18

Name of Course (Degree / Diploma / Certificate / Any other)	Name of University / Organisation	Duration of course	Mode of course (Full time / Part time etc.)	Year of passing	Impact of the course in your job profile

(a) Research Papers / Educational Articles / Contribution in Journals (with ISSN) etc. (Print/Online) Published at National / International Level in the last five (05) years: -

Year	Title (s)	ISSN (if any)	Published by

19

(b) Editing / Review / Contribution in Books (with ISBN) / Textbook Relevant to School Education at State / National / International level (NCERT / SCERT or any other Govt. organization) in the last five (05) years: -

Year	Title (s)	ISBN (if any)	Published by

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Participation in Sports & Co-curricular Activities organised by Directorate of Education, Delhi or any other Govt. Organisations / Departments / institutions during last three (03) years:

20

Year	Name of Activity	Organiser	Level	Position

School Visits during last three (03) years:-

21

Date	Name of School	Purpose of visit

Contribution in Analysis of DoE Specific data in the last five (05) years: -

22

Contribution as Coordinator of any Team of DoE in the last three (03) years: -

23

Deepa Singh

24	Contribution to Society in the field of Education, Health and Improving the Social Equality and Harmony etc. in the last three (03) years: -
25	Fellowship / Awards / Appreciation Letters or Certificates in the field of Education by any Govt. Organisation in the last five (05) years: -
Declaration given by the applicant	
<i>It is certified that all the above information furnished by me is correct to the best of my knowledge and nothing has been concealed. It is also certified that no vigilance/ criminal case is pending against me.</i> <i>I am aware of the fact that any wrong information given by me may cause disqualification and may attract disciplinary proceedings under the CCS(CCA) Rules.</i> Signature of Applicant Signature of the OSD (CAU)	

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ELIGIBILITY CRITERIA FOR MENTOR TEACHERS
CONDITIONS OF ELIGIBILITY

1. All teachers who have completed at least 07 years of service as teacher by 31st March, 2026 including 3 years or more services as Mentor Teacher.
2. Retired teachers who have served as Mentor Teachers up to 31st March 2026 are eligible.
3. Must have worked with a minimum of 04 Mentee Schools for preceding 03 years.
4. The teachers who have already got State Teachers' Award are not eligible.

A handwritten signature in black ink, reading "Deepa Singh". The signature is written in a cursive style with a long horizontal stroke extending to the right.

PROFORMA FOR STATE TEACHERS' AWARD – 2026

PROFORMA D **For Mentor Teachers**

STATE TEACHERS' AWARD 2026 APPLICATION FORM FOR MENTOR TEACHERS

*** Please read all the guidelines on the website of Directorate of Education carefully before filling the proforma.**

*** Supporting documents to be attached for each and every point.**

1	Name of the Mentor Teacher: -			
2	Designation: -			
3	Employee ID: -			
4	Aadhar Number: -			
5	(a) Date of Joining DoE (in DD/MM/YYYY): -			
	(b) Date of Joining as Mentor Teacher (in DD/MM/YYYY) and Batch:-			
6	Name of Parent School with ID: -			
7	District and Zone of the Parent School:-			
7	Total Number of completed years in regular service (at least 07 years of service as Teacher by 31 st March, 2026 including 3 years or more service as Mentor Teacher): -			
8	Name of the allotted mentee schools with School IDs (Mention the area of the school whether Urban/Rural/Resettlement Colony/JJ Cluster):			
	S.No.	School Name	School ID	Area of the School (whether Urban/Rural/Resettlement Colony/JJ Cluster):
	(i)			
	(ii)			
	(iii)			
	(iv)			
9	Grading of the APAR in last 3 years: -			
	S. No.	Year	Grading	
	(i)	2023 – 24		
	(ii)	2024 – 25		
10	Visits per mentee school during the last academic session 2025-26 done as a mentor teacher (Verified by HoSs of Mentee Schools on the School Letter Head):			
	S.No.	School Name	School ID	No. of Visits
	(i)			
	(ii)			
	(iii)			
(iv)				

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11	Initiative(s) taken to improve the learning of students (In terms of Number/Nature/Scale and impact) (Verified by HoSs of Mentee Schools on School Letter Head):			
12	Share any 2-3 Major Achievements/Success Stories while performing the role as Mentor Teacher			
13	Seminars /Workshops Attended (Recommended by Directorate/SCERT during last three years) Verified by OSD (MT)/ concerned DIET/SCERT):			
14	Self-Capacity Building (Beyond those recommended/initiated by the Directorate/SCERT with a recognized organization during last three years) (Verified by OSD (MT):			
15	Facilitation work done by applicant as a Resource Person (Verified by OSD (MT)- (A) Facilitation of Sessions/Workshops assigned through SCERT/ DIET (Verified by concerned DIET/SCERT):			

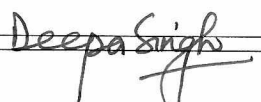
S.No.	Name/Nature of the Initiative	Duration	Beneficiaries / Scale	Impact
(i)				
(ii)				
(iii)				

S.No.	Achievements/Success Story	Evidence (Image/Video link as Evidence)
(i)		
(ii)		
(iii)		

S.No.	Name of Seminar/ Workshop Attended	Name of the organizing Institution	Date(s)	Impact in enhancing your pedagogical skills
(i)				
(ii)				
(iii)				

S.No.	Name of Seminar/ Workshop Attended	Name of the organizing Institution	Date(s)	Impact in enhancing your pedagogical skills
(i)				
(ii)				
(iii)				

Date(s)	Name of Capacity Building Programmes Undertaken	Number of Sessions	Organised by



(B) Facilitation of Sessions/Workshops for any other recognised National/International educational institution:

Date(s)	Name of Capacity Building Programmes Undertaken	Number of Sessions	Organised by

Contribution in the development of Content (E-Content, Audio Visual Lesson, Podcasts, Textbooks, Support Material, Teachers' Handbook, or nay other) done by applicant (Supporting documents may be attached)

(A) Allocated by the Directorate:

Type of content	Title of the Material Developed	Month and Year	Impact of the material developed in enhancing teaching learning process

16

(B) Beyond the Directorate in a Government Organisation:

Type of content	Title of the Material Developed	Month and Year	Impact of the material developed in enhancing teaching learning process

Research Paper Presentation/ Contribution in Journals etc. with ISSN No. (Print/Online) Published at National / International Level in the last five (05) years: -

Year	Title (s)	ISSN (if any)	Published by

17

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18	Article(s) published in national/ state level magazine with ISSN/ISBN/RNI No. Published at National / International Level in the last five (05) years:			
	Name of the Magazine	Title(s) of the Article/Paper Essay	Volume, Month and year of publication	ISSN/ISBN/RNI No. (If Any)

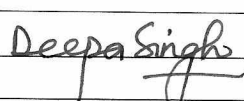
19	Do you use Social-Media (Facebook/X/Instagram/LinkedIn/Threads Etc.) for sharing best academic pedagogic practices? Yes/No		
	Name of the Social Media platforms you use	Account Name and Handle	Links for the posts shared by you for educational purpose

20	Fellowship/ Awards/ Recognition by well-known National/International institutions (Attach supporting documents.)			
	S. No.	Fellowship/ Awards/ Recognition	Date	Awarding Institution

21	Work done to strengthen School - Community Linkages (Supporting documents may be attached) (Verified by HoS of Concerned Schools on School Letter Head):			
-----------	---	--	--	--

22	Innovations/Initiatives/Best Pedagogic Practices Inside/Outside Classroom (Supporting documents may be attached)			
		Mention any three of your innovations/initiatives/best pedagogic practices which you have planned and executed	Efforts made to enhance the quality of teaching learning process through the initiatives/Innovative practices (Share your response in 100 words each)	Impact of the initiative taken preferably in numerical terms (Share your response in 80 words each)
	1.			
	2.			
	3.			

23	How have you used ICT for continuous professional development of self and other stakeholders in the last three (03) years? (Supporting documents may be attached)		
	S. No.	Mention the best use of ICT	Impact of the ICT used (Share your response in 80 words each)
	1.		
	2.		
	3.		



24	Contribution to the society in the field of education, environment, health and improving the social equality and harmony etc. in the last three (03) years (Supporting documents may be attached):				
	S. No.	Contribution	Impact of the contribution (Share your response in 80 words each)		
	1.				
	2.				
25	Mobilizing resources to the schools or contribution to the other schools in any way through your own efforts or Vidyanjali Program:				
		Mobilizing resources to the schools or contribution	Impact		
	1.				
	2.				
26	Details of Learnings / take aways from National exposure trips during last five years implemented successfully in mentee school(s) (Verified by HoSs of Mentee Schools on School Letter Head):				
	National Exposure Trip	Major Learning /Take aways	School Name, where implemented successfully	Impact	
27	Achievement in the field of education regarding self-growth as a professional, Higher/further education acquired during the Last five years.				
	Name of Course/ Degree/Diploma / Certificate/ Any other	Name of University/ Organisation	Duration of the course	Year in which passed	Impact/self-growth as a professional
28	Write any of your outstanding achievements during the last five years (apart from those the once you have already mentioned in the form above) Maximum 200 words. (Supporting documents may be attached):				

Declaration given by the applicant

It is certified that all the above information furnished by me is correct to the best of my knowledge and nothing has been concealed. It is also certified that no vigilance/ criminal case is pending against me. I am aware of the fact that any wrong information given by me may cause disqualification and may attract disciplinary proceedings under the CCS(CCA) Rules.

Signature of Mentor Teacher

Signature of the OSD (MT/School)

Deepa Singh

**GUIDELINES FOR FILLING THE APPLICATION FORM FOR SHIKSHAK
MAHAKUMBH STATE TEACHERS' AWARD 2026 FOR TGT/PGT (SPECIAL
EDUCATION TEACHERS) AND FOR TGT/PGT (SETS)/WORKING IN
ZONE/DISTRICT/STATE LEVEL, SUPERVISOR INCLUSIVE EDUCATION ZONE
AND DISTRICT**

A. Guidelines for TGT/PGT (SETs) working in schools

Eligibility Criteria:-

- All TGT/PGT (SETs) working in schools of DOE, GNCT of Delhi, who have completed at least 7 years of continuous & regular service as a Special Education Teacher by 31st March, 2026, in DOE, GNCT of Delhi, can apply.
- All TGT-Special Education Teachers (Guest) working in Govt. and Govt. Aided schools of DoE, GNCT of Delhi, who have completed at least 1000 total working days of service as a Special Education Teacher (Guest) under DoE, GNCTD. Out of 1000 days of services concerned Guest (SET) under DoE must have worked at least for 180 days each session/year (2021-2026) during the last five years.
- A maximum of two nominations can be submitted by each school.
- Re-employed teachers are not eligible.
- **TGT/PGT (SETs) who have taught a minimum of 5 children with benchmark disabilities per year during the last four shall only be eligible.**

Guidelines for filling the proforma:-

- **TGT/PGT (SETs) themselves shall apply directly by filling the application form (Performa-E) available on the official website of Directorate of Education**
- Applicants must maintain a copy of the filled proforma for future reference.
- The applicant should submit the duly filled application along with two passport-size photographs and self-attested supporting documents to their next/immediate higher authority for further submission to the Inclusive Education Branch (HQ), Lajpat Nagar, New Delhi.
- **All claims made in the application form should be supported with documents.**
- **The supporting documents must include attested copy of CBSE original gazette/Annual result for class X and XII / attested copy of annual result for class IX and XI, certificate of participation in co-curricular activities, copy of relevant pages of service book, inspection reports, disability certificate/assessment report of student, and other documentary proofs for verification of the information given by him/her.**
- In case participation of students/teachers is in more than one activity, only the certificate of highest level achievement for each year is to be attached.

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- After verification of documents, the higher authority of the applicant will countersign the same and submit it to the concerned office of DDE (District) of DoE.

Recommendation Procedure:

- The application must be submitted through online mode; however, a hard copy shall be submitted on **the prescribed proforma only**, mentioning page numbers for each and every point in the index, including all documents/annexures clearly.
- The application (hard copy) will be countersigned by the Head of the Schools. The information filled in should be verified from the teacher's diary, IEPs, inspection report, annual results of the school, the service book of the applicant (in case of regular SET), and other records. Duly filled proforma shall be forwarded by HoS to DDE (Zone).
- The DDE (Zone) must ensure that every page of proforma along with the annexure is certified by HOS. The DDE (Zone) will countersign all applications after verification of all documents and annexures before forwarding to the DDE (District).
- The DDE (District) must ensure that every page of proforma along with the annexure, is certified by the DDE (Zone). The District DDEs will check and verify all documents. Further, DDE (District) shall forward the complete applications in all respects to DDE (IEB).
- The DDE (District) will forward only those cases which are clear from vigilance. The Addl. DE (IEB) shall form a committee and evaluate the applications as per the approved marking scheme and evaluation criteria.

B. Guidelines to TGT/PGT (SETs)/working in Zone/District/State level, Supervisor Inclusive Education Zone and District

Eligibility Criteria:-

- A. All TGT/PGT (SETs) who are presently working in Zone/District/State level, Supervisor Inclusive Education Zone and District of DoE, GNCT of Delhi, and who have completed at least 7 years of continuous & regular service and 3 years of service at Zone/District/State level by 31st March, 2026 in DOE, GNCT of Delhi.

Guidelines for filling the proforma:-

- TGT/PGT (SETs) who are presently working in Zone/District/State level, Supervisor Inclusive Education Zone and District themselves shall apply directly by filling the application form (Proforma-F) available on the official website of the Directorate of Education.
- Applicants must maintain a copy of the filled Proforma for future reference.

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- The applicant should submit the duly filled application along with two passport size photographs and self-attested supporting documents & photographs to their next higher authority.
- All claims made in the application form should be supported with documents.
- The supporting documents must include attested copy of CBSE original gazette/Annual result for class X and XII,
- Certificate of participation in co-curricular activities, copy of relevant pages of service book (in case of regular SET), inspection reports, disability certificate/assessment report of student, and other documentary proofs for verification of the information submitted by SETs shall be attached along.
- In case participation of students/teachers is in more than one activity, only the certificate of highest level achievement, for each year, is to be attached.
- After verification of documents, the higher authority of the applicant, DDE (Zone) in the case of Supervisor Inclusive Education Zone/Zonal Coordinators (IE), DDE (District) in case of Supervisor Inclusive Education District/District Coordinators (IE); and DDE (IEB) in case State Coordinator (IE) & Academic Coordinators (IE), will countersign the same and submit it in the 'concerned office of DDE (District)/DDE (IEB).

Recommendation Procedure

- The application must be on prescribed proforma only, mentioning page numbers for each and every point in the index including all documents/annexure clearly.
- The application will be countersigned by the higher authority of the applicant. The higher authority should ensure that all the columns in the proforma are duly filled-in. The information filled-in should be verified from teacher's diary, IEPs, inspection report, annual result of the school, the service book of the applicant, and other records.
- In case of application TGT/PGT (SETs) working in zone/districts, Supervisor Inclusive Education Zone and District, the DDE(Districts) must ensure that every page of proforma along with annexure is certified by the higher authority of applicant. The DDE (District) will countersign all applications after verification of all documents and annexure before forwarding to DDE (IEB).
- The DDE (District)/DDE(IEB) will forward only those cases which are clear from vigilance angle.
- Then Addl. DE (IEB) shall form committee and evaluate the applications as per the approved marking scheme and evaluation criteria. The shortlisted applications shall then be forwarded to DDE (Awards).

Deepa Singh

Annexure-IV

Undertaking by TGT- Special Education Teacher (Guest)

1. All the above information furnished by me is correct to the best of my knowledge and nothing has been concealed.
2. It is certified that No criminal case is pending against me.
3. I have never been disengaged during my entire service tenure as TGT- Special Education Teacher (Guest) under DoE, GNCTD due to misconduct, misbehavior, remained on leave without permission of HOS, poor performance or resigned due to personal reasons.

I am aware of the fact that any wrong information given by me may cause disqualification.

Sign. of Concerned Applicant

Countersigned by HOS

NOTE: Applicant must submit following undertaking/certificate along with the application form.

1. UNDERTAKING by the guest teacher that he/she has never been disengaged during his/her entire service in the capacity of GUEST SET due to misconduct/ misbehavior/ remained on leave without prior permission of HOS.
2. CERTIFICATE from HOS that- (name of concerned GUEST SET) has never been disengaged during his/her entire service in the capacity of GUEST SET due to misconduct/ misbehavior/ remained on leave without prior permission of HOS.
3. CERTIFICATE from DDE(District) (name of concerned GUEST SET) has never been disengaged during his/ her entire service in the capacity of GUEST SET due to misconduct/ misbehavior/ remained on leave without, prior permission of HOS.

Deepa Singh

**PROFORMA –E : APPLICATION FOR SHIKSHAK MAHAKUMBH STATE
TEACHERS' AWARD 2026 TO TGT/PGT (SPECIAL EDUCATION TEACHER)**

1. Name of School & ID :
2. Name (In Block Letters) & Emp. ID :
3. Date of Birth :
4. Qualification :
5. Area of specialization :
6. CRR. No. of Rehabilitation Council of India :
7. Aadhar Number:
8. Designation : TGT/PGT (Special Education Teacher)
9. Place of posting if diverted :
10. Total No. of students taught by the teacher during 2025-26:

(Enclose data of CWSN)

11. Whether teacher is providing services to two different schools: Yes/No

If yes, mention the names & IDs of the schools:

12. Comparison of Achievement/progress of CWSN (of 5 CWSN) during the last three academic years:

Name of CWSN	Type of Disability & percentage	Class & Section	School Name & ID	Academic year	Baseline/Functioning level as on beginning academic year (as per IEP)	Achievement/Functioning level at the end of academic year (as per IEP)
				2023-24		
				2024-25		
				2025-26		

(Enclose documents related to baseline & achievement and copy of disability certificate of students)

13. Result of the Students with Disabilities appeared in Board Classes X & XII (if no children in class X & XII give details of class IX & XI). Further, in schools where no CwDs appeared in classes IX & XI then the annual result of last academic session for CwDs for classes VI to XIII shall be submitted:

Deepa Singh

No. of Students appeared:

No. of Students Passed:

Pass percentage:

Detail of two students who achieved highest score in Class X/Class XII (*name, student ID, type of disability, % of disability, marks achieved, & % of marks*):

Detail of two students who achieved highest score in Class IX/Class XI (*name, student ID, type of disability, % of disability, marks achieved, & % of marks*):

Detail of two students who achieved highest score in Class VI to Class VIII (*name, student ID, type of disability, % of disability, marks achieved, & % of marks*):

(Enclose documentary proof)

14. Percentage of attendance of CWSN in individual sessions taken in a group of maximum two CWSN per week during 2025-26:

(Enclose the copy of attendance)

15. Impact of individual sessions taken in a group of maximum two CWSN per week during 2025-26:

(Enclose documentary proof)

16. Impact of Innovative Teaching Learning Material (TLM)/Assistive aids prepared and used during 2025-26:

(Enclose proof regarding the TLM prepared and its impact on CWSN)

17. Whether resource room/resource corner has been established and maintained:

(Enclose photographic evidence)

18. Impact of plus curriculum Activities (Braille, Sign Language, Daily Living Skills, Orientation & Mobility or any other Disability Specific Activities) undertaken for Children with Intellectual Disability, Cerebral Palsy, Autism Spectrum Disorder, Hearing Impairment, and Blindness during 2025-26:

(Enclose documentary proof containing baseline & achievement and disability certificate)

19. Achievement of CWSN in co-curricular and curricular activities during last three years:

Academic year	Name of CWSN	Type of Disability & percentage	Class & Section	School Name & ID	Name of activity	Level	Position Achieved	Organized by
---------------	--------------	---------------------------------	-----------------	------------------	------------------	-------	-------------------	--------------

Deepa Singh

2023-24								
2024-25								
2025-26								

(Enclose proof of achievement & disability certificate of students)

20. Achievement of TGT/PGT (SET) in co-curricular and curricular activities during last three years:

Academic year	Name of activity	Level	Position Achieved	Organized by
2023-24				
2024-25				
2025-26				

(Enclose proof of achievement)

21. Impact of IEPs prepared and implemented during 2025-26 on CWSN:

(Enclose supporting documents and upload IEP of five children with disabilities, preferably with different disabilities)

22. Percentage of attendance of parents of CWSN in IEP review meeting held during 2025-26

(Enclose attendance related documents)

23. List the activities taken up by the TGT/PGT (SET) to create awareness among Peers, Staff members, & Community during 2025-26 and also brief on its impact:

24. Effect of workshop/session taken for other TGT/PGT (SETs) during monthly meeting at District during 2025-26:

(Enclose supporting documents)

25. Impact of in service training programmes/cross disability training program attended during 2025-26 on your teaching:

(Enclose documentary proof)

26. How did you coordinate with subject teachers to ensure inclusion of CWSN (write in maximum 200 words):

27. Details of initiatives undertaken including Action Research/Publication during last three years (Specify giving details):

(Enclose documentary proof)

28. Grading received in APAR/ACR in last three years:

(Enclose copies of APAR/ACR)

Deepa Singh

In case of Guest (TGT/PGT SETs) the following will be applicable in place of APAR/ACR:

S N o	Experience in following locations:	Total No. of working days	Grand total working days
1	Urban		
2	Rural		
3	Resettlement colony		
4	J.J. cluster		

29. Any other significant achievement in the field of inclusive education during 2025-26 and its impact on CWSN, i.e. innovative experiments:

(Enclose documentary proof)

30. Why you consider yourself as suitable for State Award? (write in maximum 200 words)

Deepa Singh

**PROFORMA –F: APPLICATION FOR SHIKSHAK MAHAKUMBH STATE
TEACHERS' AWARD 2026 TO TGT/PGT (SETs), WORKING IN
ZONE/DISTRICT/HEAD QUARTER, SUPERVISOR INCLUSIVE EDUCATION
ZONE AND DISTRICT**

1. Name of School & ID :
2. Name (In Block Letters) & Emp. ID :
3. Date of Birth :
4. Qualification :
5. Area of specialization :
6. CRR. No. of Rehabilitation Council of India :
7. Aadhar Number:
8. Designation : TGT/PGT (Special Education Teacher), Supervisor Inclusive Education
Zone and District
9. Place of posting (diverted) :
10. Percentage of supervisions/visits of schools/Resource Centres/NGOs undertaken
:

(Enclose documentary proof)

11. Effect of the supervisions/visits of schools/Resource Centres/NGOs undertaken
for inclusive education implemented in schools/zone/Districts :

(Enclose documentary proof)

12. Percentage of CWSN attended Assessment Camp from schools under concerned
zone/district/state during last year (compare with estimated no. of CWSN as per
circular/order):

(Enclose copy of attendance of CWSN)

13. Percentage of CWSN attended Distribution Camps from schools under concerned
zone/district/state during last year (compare with estimated no. of CWSN as per
circular/order):

(Enclose copy of attendance of CWSN)

14. Percentage of CWSN attended Camps for assessment of Intellectual Ability from
schools under concerned zone/district/state during last year (compare with
estimated no. of CWSN as per circular/order):

(Enclose copy of attendance of CWSN)

Deepa Singh

15. Percentage of CWSN attended Camps for assessment of specific learning disability from schools under concerned zone/district/state during last year (compare with estimated no. of CWSN as per circular/order):

(Enclose copy of attendance of CWSN)

16. Comparison of result of the Students with Disabilities appeared in Board (Class X & XII) in the schools under zone/ district/state during last four years:

School Name & ID	Academic Year	Class X			Class XII		
		No. of CWSN appeared	No. of CWSN passed	Pass %	No. of CWSN appeared	No. of CWSN passed	Pass %
	2022-23						
	2023-24						
	2024-25						
	2025-26						

(Enclose document related to result submitted by HOS)

17. Achievement of Official in co-curricular and curricular activities during last three years:

Academic year	Name of activity	Level	Position Achieved	Organized by
2023-24				
2024-25				
2025-26				

(Enclose proof of achievement)

18. Percentage of attendance of TGT/PGT (SETs)/Zonal/District Coordinator (IE), Supervisor Inclusive Education Zone and District in the monthly meeting/orientation programme/HQ level meeting during 2025-26:

Deepa Singh

(Enclose copy of attendance sheet)

19. Impact of workshop/session taken in the monthly meeting/ orientation programme/ HQ level meeting/Virtual/online meeting of TGT/PGT (SETs)/Zonal/District Coordinator (IE), Supervisor Inclusive Education Zone and District during 2025-26. Also mention the number of workshops attended.

(Enclose supporting documents)

20. List the involvement of official in any other additional work related to inclusive education of children with special needs in DoE.

(Enclose documentary proof)

21. Details of significant state /national/international level achievement of CWSN from the schools under zone/district/state during 2025-26

(Enclose documentary proof)

22. Details of significant state /national/international level achievement of TGT/PGT (SETs) working in the schools, Supervisor Inclusive Education Zone and District under zone/district/state during 2025-26:

(Enclose documentary proof)

23. Details of initiatives undertaken; including Action Research/Awareness Programme during last three years (Specify giving details) :

(Enclose documentary proof)

24. Awarded Ph.D or M.Phil in the area of Special/Inclusive Education during last five years.

(Enclose documentary proof)

25. Grading received in APAR/ACR in last three years:

(Enclose copies of APAR/ACR)

26. Any other significant achievement in the field of inclusive education during 2025-26 and its impact on CWSN, i.e. innovative experiments:

(Enclose documentary proof)

27. Why do you consider yourself as suitable for State Award? (write in maximum 200 words)

Deepa Singh

STATE TEACHERS' AWARD-2026

(SPECIAL CASES)

For Principal/Vice Principal/Regular Teachers (PGT/TGT/PET/Librarian) / Guest Teachers (PGT/TGT/PET/Librarian) posted at Patrachar Vidyalaya / NIOS Project Branch:

ELIGIBILITY CRITERIA:

1. Principal/Vice Principal/Regular Teachers (PGT/TGT/PET/Librarian) who have completed at least 7 Years of Service as above-mentioned categories by 31st March and Guest Teachers (PGT/TGT/PET/Librarian) who have completed at least 5 Sessions of service as above-mentioned categories by 31st March including 3 Years/Sessions or more service at Patrachar Vidyalaya/NIOS School Project Branch, can apply for the award.
2. Principal/Vice Principal/Regular Teachers (PGT/TGT/PET/Librarian)/Guest Teachers (PGT/TGT/PET/Librarian) who have served on or after 31st March 2026 (worked full academic session i.e. 2025-26) are eligible to apply for the award.
3. Principal/Vice Principal/Regular Teachers (PGT/TGT/PET/Librarian)/Guest Teachers (PGT/TGT/PET/Librarian) who have got State Teachers' Award in any Category, are not eligible to apply for the award.
4. Principal/Vice Principal/Regular Teachers (PGT/TGT/PET/Librarian)/Guest Teachers (PGT/TGT/PET/Librarian) who have got Excellence in Education Award can apply for State Teachers' Award only after a gap of three years.
5. For Principal/Vice Principal concerned School/Branch Level and GOC (HQ) Level Vigilance Clearance Report must be cleared from Vigilance Angle and it must be submitted along with Application Form.
6. for Regular Teachers (PGT/TGT/PET/Librarian) School/Branch Level and DDE concerned Level Vigilance Clearance Report must be cleared from Vigilance Angle and it must be submitted along with Application Form.
7. For Guest Teachers (PGT/TGT/PET/Librarian) No Inquiry/Court Case Pending Certificate at Branch Level must be submitted along with Application Form.
8. In case of Guest Teachers (PGT/TGT/PET/Librarian), the concerned teacher must never been disengaged during his/her entire service tenure due to misbehavior, misconduct, remained on leave without permission of Head of Office, poor performance or resigned due to personal reasons (*Undertaking is to be annexed*).

Deepa Singh

GUIDELINES FOR FILLING/SUBMITTING THE PROFORMA:

1. All the applicants i.e. Principal/ Vice Principal/ Regular Teachers (PGT/TGT/PET/Librarian) /Guest Teachers (PGT/TGT/PET/Librarian) of Patrachar Vidyalaya/NIOS Project Branch will fill the prescribed Proforma manually through their concerned Head of Office within the specified time limit.
2. Applicants must fill the form carefully as no correction will be allowed after submission of the form. The applicant will submit the same hard copy with 02 passport size photographs and self-attested supporting documents to their DDE concerned.
3. All supporting documents are to be numbered accordingly along with proper index.

RECOMMENDATION PROCEDURE:

1. The application must be on prescribed Proforma only, mentioning page numbers for each and every point in the index including all documents/annexures clearly.
2. After verification of documents, the concerned DDE will counter sign the same and forward before the constituted committee.

Deepa Singh

UNDERTAKING

I,....., Designation,.....,
Emp.ID/Application ID:....., working at (Patrachar
Vidyalaya/NIOS Project Branch), do hereby undertake that I have never been
disengaged during my entire service tenure due to misbehavior, misconduct,
remained on leave without permission of Head of Office, poor performance or
resigned due to personal reasons.

Signature of Applicant

Date _____

Deepa Singh

CERTIFICATE OF NON-RECEIPT OF AWARD

It is certified that I,,
Designation,, Emp.ID/Application ID:
working at (Patrachar Vidyalaya/NIOS
Project Branch), has not received State Teachers' Award earlier and Excellence in
Education Award during last three years.

Signature of Applicant

Date: _____

Counter Sign

Branch Head/DDE Concerned

Deepa Singh

**PROFORMA FOR STATE TEACHERS' AWARD-2026
(SPECIAL CASES)**

**For Principals/Vice Principals/Regular Teachers (PGT/TGT/PET/Librarian)
Guest Teachers (PGT/TGT/PET/Librarian) posted at Patrachar Vidyalaya
(HQs)/NIOS Project Branch (HQs).**

(Please read the guidelines of DoE carefully before filling the Proforma)

(A) Personal Details:

1.	Name of Applicant (in BLOCK LETTERS)													
2.	Emp. ID/Application ID													
3.	Designation													
4.	Nature of Post (Tick ✓ whatever applicable)	(i) Regular ☐ (ii) Guest ☐												
5.	DOB													
6.	Gender													
7.	Mobile													
8.	Email ID													
9.	Date of Initial Joining in DoE													
10.a	No. of Years in DoE Only for Regular Teachers/ Principals/Vice Principals working at PV/NIOS (HQs) (Minimum 07 Years as per guidelines of DoE)	As on 31.03.2026 ____ Years ____ Months ____ Days												
10.b	No. of Sessions/working days in DoE Only for Guest Teachers of Patrachar Vidyalaya/NIOS Project Branch (HQs) (Minimum 05 Years as per guidelines of DoE)	<table border="0"> <tr> <td>(Session)</td> <td>(Working Days)</td> </tr> <tr> <td>2025-26</td> <td>.....</td> </tr> <tr> <td>2024-25</td> <td>.....</td> </tr> <tr> <td>2023-24</td> <td>.....</td> </tr> <tr> <td>2022-23</td> <td>.....</td> </tr> <tr> <td>2021-22</td> <td>.....</td> </tr> </table>	(Session)	(Working Days)	2025-26		2024-25		2023-24		2022-23		2021-22	
(Session)	(Working Days)													
2025-26														
2024-25														
2023-24														
2022-23														
2021-22														
11.	Date of Posting at Patrachar Vidyalaya/NIOS Project Branch (HQs)													

Deepa Singh

12.	No. of Years/Session at Patrachar Vidyalaya/NIOS Project Branch (Minimum 03 Years for Regular, 03 Academic Sessions for Guest Teachers) (Years must be completed on Past 31 st March 2026)	As on 31.03.2026 _____ Years _____ Months _____ Days
------------	--	---

* (Attach the document in support to Point No. 9, 10.a, 10.b, 11 & 12)

13. Performance Report: (Last 03 Years)

For Regular Teachers (PGT/TGT/PET/Librarian)/ Principals/Vice Principals working in PV/NIOS (HQs) APAR duly Reported & Reviewed by the Competent Authority		For Guest Teachers (PGT/TGT/PET/Librarian) Performance Certificate Issued by Head of Office in case of Patrachar Vidyalaya and NIOS Project Branch	
Session	Grading	Session	Grading (on 10 Grade Point Scale)
2025-26		2025-26	
2024-25		2024-25	
2023-24		2023-24	

* (Attach the documentary proof in support to above grading)

14. Contribution in organizing PCP-I & II in Patrachar Vidyalaya/follow up of NIOS Study Centre in NIOS Project:

PCP-I & II	Session-1	Session-2
Follow-up of PCP Center/ NIOS Study Center		

* Attach documentary proof e.g. Inspection Report of NIOS Study Centre or Certificate issued by NIOS Study Centre HOS/Co-Ordinator. In case of PCP (PV) Certificate by the HOO may be submitted.

15. Results of last 3 years:

Session	Percentage (Highest Class)
2025-26	
2024-25	
2023-24	

Deepa Singh

16. Efforts to improve Student Attendance of last 3 years:

Session	Attendance Percentage
2025-26	
2024-25	
2023-24	

17. Steps taken to increase enrollment in PV and reduce dropouts in NIOS:

--

18. Publication of Books/Articles/Support Materials:

--

19. Attended Seminars/Workshops:

Seminars/Workshops	Session

20. Imparted training as Expert/Master Trainer in Seminars/Workshop:

Seminars/Workshops	Session

21. Accessing portals like SWAYAM & MOOCS:

Programmes	Session

Deepa Singh

22. Creating Online Content for Studies:

Online Content	Session

23. Promoting ICT in Teaching-Learning:

ICT	Session

24. Using Innovating Teaching Learning Material:

--

25. Role as a team member to implement initiatives of Patrachar Vidyalaya/NIOS Project:

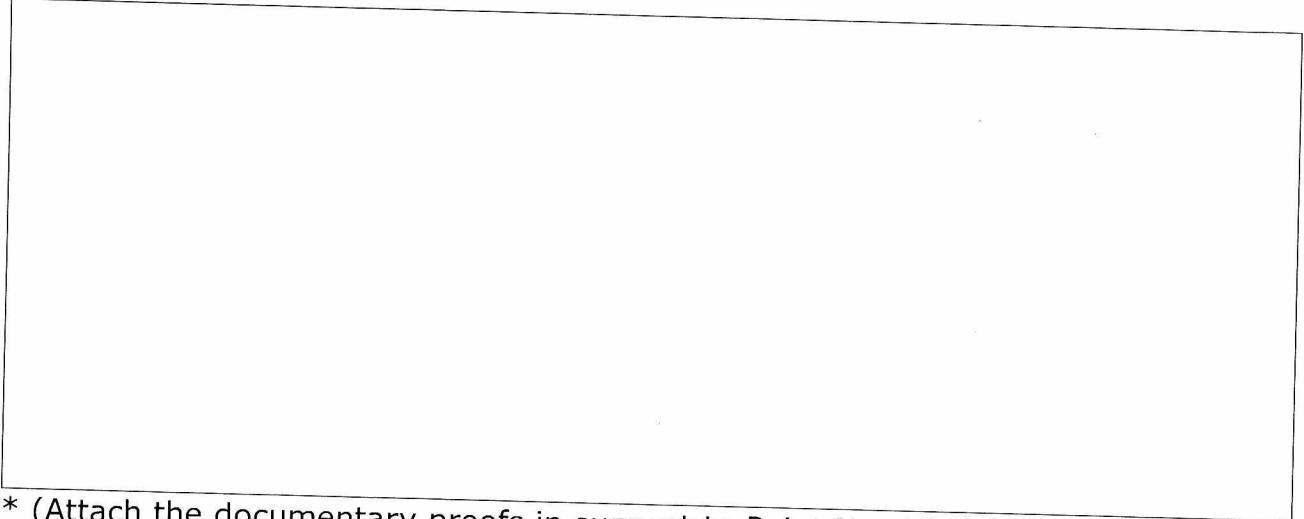
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26. Most significant contribution for the welfare of Students enrolled at Patrachar Vidyalaya/NIOS Project:

--

Deepa Singh

27. Recognition/Appreciation Letters or Certificates for extraordinary initiative taken:



* (Attach the documentary proofs in support to Point No. 13-27).

Declaration:

1. All the above information furnished by me is correct to the best of my knowledge and nothing has been concealed.
2. No vigilance case/criminal case is pending against me.
3. I am aware of the fact that any wrong information provided by me may cause disqualification and may attract disciplinary action under the CCS (CCA) Rules.
4. I have never been suspended/disengaged during my entire service tenure due to misconduct, misbehavior or resigned due to personal reasons.

**Signature of Applicant
(PV/NIOS)**

**Counter Signed by DDE
(PV/NIOS)**

Deepa Singh

GUIDELINES
STATE TEACHERS AWARD 2026 (SPECIAL CASES)
ELIGIBILITY CRITERIA FOR CICs/EVGCs

1. In case of CICs/Regular EVGCs

All CICs/EVGCs of DoE schools who have completed at least 7 years of service in DoE, NCT of Delhi by 31st March 2026 and must have worked at least, for 7 preceding sessions in the category (CICs/EVGCs) for which they are applying.

2. In case of Guest EVGCs

All Guest EVGCs who have completed at least 1600 days in DoE as EVGC.

3. The CICs/EVGCs who have already got State Teacher Award are not eligible.

4. In case of EVGCs, the duly signed & verified applications are to be submitted through proper channel, within stipulated time through the HoS, DDE Zone and DDE District to the EVG Bureau.

5. In case of CICs, duly signed and verified applications are to be submitted within stipulated time by the concerned DDE (District) to the EVG Bureau.

6. Responses to items from S. no. 4 to 10 are to be supported by substantial proof duly attested by HoS/ CIC (District)/ DDE (EVGB) as applicable

Deepa Singh

Proforma for State Teachers Award 2026 (CICs/EVGCs)

For CICs/EVGC (Regular & Guest)

1. General Information of the Applicant

a. Name of the Applicant	
b. Gender (Female/Male)	
c. Date of Birth	
d. Employee ID/Application ID (in case of Guest EVGC)	
e. Parent School with school ID(in Case of EVGC)/Name of District (in case of CIC)	
f. Place of physical posting if working on Diverted Capacity (if any)	
g. Date of Joining in DoE	
h. Date of joining after promotion as CIC	
i. If Additional Charge as Nodal Officer (mention the Zone/District).	

2. Actual period in terms of Years, Months & Days (please attach proof)

As EVGC	
As CIC	

3. School/Schools of posting (Last 7 years)

Year	Name Of School Allotted (Parent & Cluster schools) (Wherever Applicable)	Enrolment of the schools allotted
2025-26		
2024-25		
2023-24		
2022-23		
2021-22		
2020-21		
2019-20		
Grand Total		

Deepa Singh

4. Whether developed any content for Bureau/District/School/any external agency.

Year	Name of the Level	Content Developed
2025-26		
2024-25		
2023-24		
2022-23		
2021-22		
2020-21		
2019-20		

5. Whether worked as Resource Person for training organized by District/ Zone/School/ any other Govt. Department.

Year	Department	Title of the training	Applicant's Role in Training
2025-26			
2024-25			
2023-24			
2022-23			
2021-22			
2020-21			
2019-20			

6. Whether organised any event (such as career mela, exhibition, Camp, training etc.,) for Bureau/District/ Zone/School/ any other Govt. Department.

Year	Name of Event	Level (Bureau/District/ Zone/School)	Description
2025-26			
2024-25			
2023-24			
2022-23			
2021-22			
2020-21			
2019-20			

Deepa Singh

7. Any Special Projects/Initiatives undertaken at State/ Bureau /District level/ School.

Year	Name of the project/Initiative	Description of the project	Role of the Applicant	Outcome of the Project/Initiative
2025-26				
2024-25				
2023-24				
2022-23				
2021-22				
2020-21				
2019-20				

8. Details of Articles published /Journals/Magazines/ research paper/ Books published (in Individual capacity).

S. No	Year	Title of the Article	Name of the Book/ Journal/Magazine etc.	Level (International / National /State & School
1	2019-26			

9. Any 3 Initiatives at individual level or success stories or any innovative practices or significant contribution towards guidance & counselling services. (Word limit maximum 200 for each year).

Year	Initiatives at Individual Level	Outcome
2024-25		
2023-24		
2022-23		
2021-22		
2020-21		
2019-20		
2018-19		

Deepa Singh

10. In what ways does this Award validate yours efforts and accomplishments (Word limit 50 words)

Undertaking by the applicant

It is certified that all the above information furnished by me is correct to the best of my knowledge and nothing has been misrepresented. It is also certified that no vigilance/criminal case is pending against me.

I am aware of the fact that any wrong information given by me may cause disqualification and may attract disciplinary proceedings under the CCS (CCA) Rules 1965.

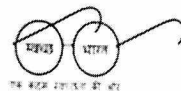
Signature of Applicant

Deepa Singh

ELIGIBILITY CRITERIA FOR LIBRARIANS WORKING IN DOE SCHOOLS
CONDITIONS OF ELIGIBILITY

1. All Librarians who have completed at least 07 years of service as Librarian by 31st March, 2026 including 3 years or more services as Librarian.
2. Retired Librarians who have served as Librarians up to 31st March 2026 are eligible.
3. The Librarians who have already got State Librarians' Award are not eligible.

Deepa Singh



PROFORMA FOR LIBRARIAN (STATE TEACHERS AWARD-2026)

A. PERSONAL DETAILS OF SCHOOL LIBRARIAN

Name (in Block Letters)						
Designation						
Employee ID						
Mobile Number						
E-mail address						
Date of Birth						
Gender						
Complete Residential Address						
Date of initial joining as Librarian in Directorate of Education						
Date of joining in the present school						
School Name						
School ID						
School Type (Boys/Girls/Co-Ed)						
School Level (Middle/Secondary/Sr. Secondary)						
UDISE Code						
Educational Qualification (Graduation and onward). (Attach self-attested copies of degrees/certificates)						
S. No.	Qualification	Year of Passing	University/Institute	Subject(s)	Percentage	Division
Professional Qualifications (e.g., B.Lib.Sc., M.Lib.Sc., Diploma in Library Science, etc.). (Attach self-attested copies)						
ICT/Technical Skills & Certifications, (if any). (Attach self-attested evidence/certificates)						

Deepa Singh

B. PROFESSIONAL ACCOMPLISHMENTS, CONTRIBUTIONS & ACHIEVEMENTS

	Registration ID		Photo of Applicant
	Applying for:		
1.	Status of Library as on 31st March 2026		
	(a)	Total No. of Books available/ active collection in the library as per accession register. (Attach supporting document)	
	(b)	Total No. of Books available/ active collection entered/updated in online module. (Attach supporting document)	
2.	No. of books consulted and issued to all classes in school during last three (03) years through Issue and Consultation Register or Library Module. (Attach supporting document)		
	Year	No. of books issued and consulted to all classes during the year	No. of books issued and consulted (in percentage) (Obtained Value ÷ Total enrollment in that year as on 31 st March) × 100
	2025-26		
	2024-25		
	2023-24		
3.	Whether Computer system with Internet facility is		Yes/No

Deepa Singh

	available in the Library. (Attach supporting document)		
4.	Particulars of Stock Verification done during last three (03) years. (Attach supporting document)		
	Year	Whether stock verification done	If yes, Date of stock verification
	2025-26	Yes/No	
	2024-25	Yes/No	
	2023-24	Yes/No	
5.	Particulars of condemnation of books during last three (03) years. (Attach supporting document)		
	Year	Whether condemnation undertaken or not	If yes, Date of condemnation
	2025-26	Yes/No	
	2024-25	Yes/No	
	2023-24	Yes/No	
6.	No. of Newspapers subscribed in school Library (Attach supporting document)		
7.	No. of Magazines subscribed in school Library (Attach supporting document)		
8.	Has a student club or committee been formed to assist in book procurement by recommending books?		Yes/No If yes, (Attach supporting document)
9.	Is Book Review Writing Facility available in the school library?		Yes/No If yes, (Attach supporting document)

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10.	Has any demand made on Vidyanjali Portal for any item or service been provided in library in last three (03) years?	Yes/No If yes and item(s) or service has been provided in library, (Attach supporting document)
11.	Is a dedicated wall space/bulletin-board is well-maintained in the school/library for the display of various items such as magazines, newspapers, student creations, important notices, and educational charts, serving as an informative and engaging visual resource for students.	Yes/No If yes, (Attach supporting document)
12.	Has the librarian been engaged in outreach efforts to support deprived/underprivileged kids in the neighborhood of his/her residence or school, contributing towards their educational betterment or personal development in last three (03) years?	Yes/No If yes, (Attach supporting document)
13.	Whether librarian has actively supported students preparing for competitive examinations by providing access to relevant study materials, reference books, and guiding them in utilizing library resources effectively in last three (03) years.	Yes/No If yes, the Head of School (HoS) shall provide a certificate detailing the specific ways in which the librarian has actively contributed, highlighting their role, efforts, along with the photographs of records of issuance of such material

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		to students.
14.	Whether the librarian has extended support to alumni by granting access to academic resources, assisting in locating reference materials, and guiding them in their pursuit of higher education and career opportunities in last three (03) years.	Yes/No If yes, the Head of School (HoS) shall provide a certificate detailing the specific ways in which the librarian has actively contributed, highlighting their role, efforts.
15.	Whether the Librarian participated in Co-curricular activities in last three (03) years (Organized by DOE/MCD/NDMC/DCB/or any other Govt. Organization). Yes/ No.	
	If yes, Mention the following & attach relevant Certificate(s)	
	Year	Name of Activity
	2025-26	1.
		2.
	2024-25	1.
		2.
2023-24	1.	
	2.	
16.	Whether the librarian organized library activities during Library Activity Week in last three (03) years. Yes/No. If yes,	
	2025-26	Attach supporting document.
	2024-25	Attach supporting document.
	2023-24	Attach supporting document.

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Attended Seminars/ workshop/ Training conducted by DoE/CBSE/NCERT/SCERT/MCD/NDMC/DCB/any other Govt. Organization during last three (03) years. (Attach supporting document)									
17.	<table border="1"> <tr> <td data-bbox="228 504 488 674">Year</td> <td data-bbox="488 504 1409 674">Organized by DoE/CBSE/NCERT/SCERT/MCD/NDMC/DCB/any other Govt. Organization</td> </tr> <tr> <td data-bbox="228 674 488 725">2025-26</td> <td data-bbox="488 674 1409 725"></td> </tr> <tr> <td data-bbox="228 725 488 777">2024-25</td> <td data-bbox="488 725 1409 777"></td> </tr> <tr> <td data-bbox="228 777 488 846">2023-24</td> <td data-bbox="488 777 1409 846"></td> </tr> </table>	Year	Organized by DoE/CBSE/NCERT/SCERT/MCD/NDMC/DCB/any other Govt. Organization	2025-26		2024-25		2023-24	
Year	Organized by DoE/CBSE/NCERT/SCERT/MCD/NDMC/DCB/any other Govt. Organization								
2025-26									
2024-25									
2023-24									
18.	Whether organized Book Week/ Fair in school in last three (03) years, if yes, give details. (If yes, attach supporting document) <table border="1"> <tr> <td data-bbox="228 1016 821 1122">Year</td> <td data-bbox="821 1016 1409 1122">Mention activities (In not more than 100 words)</td> </tr> <tr> <td data-bbox="228 1122 821 1173">2025-26</td> <td data-bbox="821 1122 1409 1173"></td> </tr> <tr> <td data-bbox="228 1173 821 1225">2024-25</td> <td data-bbox="821 1173 1409 1225"></td> </tr> <tr> <td data-bbox="228 1225 821 1294">2023-24</td> <td data-bbox="821 1225 1409 1294"></td> </tr> </table>	Year	Mention activities (In not more than 100 words)	2025-26		2024-25		2023-24	
Year	Mention activities (In not more than 100 words)								
2025-26									
2024-25									
2023-24									
19.	Attended Seminars/workshop/Training as a Resource Person conducted by DoE/CBSE/NCERT/SCERT/MCD/NDMC/DCB/any other Govt. Organization during last three (03) years. (Attach supporting document) <table border="1"> <tr> <td data-bbox="228 1507 488 1677">Year</td> <td data-bbox="488 1507 1409 1677">Organized by DoE/CBSE/NCERT/SCERT/MCD/NDMC/DCB/any other Govt. Organization</td> </tr> <tr> <td data-bbox="228 1677 488 1729">2025-26</td> <td data-bbox="488 1677 1409 1729"></td> </tr> <tr> <td data-bbox="228 1729 488 1780">2024-25</td> <td data-bbox="488 1729 1409 1780"></td> </tr> <tr> <td data-bbox="228 1780 488 1839">2023-24</td> <td data-bbox="488 1780 1409 1839"></td> </tr> </table>	Year	Organized by DoE/CBSE/NCERT/SCERT/MCD/NDMC/DCB/any other Govt. Organization	2025-26		2024-25		2023-24	
Year	Organized by DoE/CBSE/NCERT/SCERT/MCD/NDMC/DCB/any other Govt. Organization								
2025-26									
2024-25									
2023-24									
20.	<table border="1"> <tr> <td data-bbox="228 1839 915 1968">Whether newspapers and magazines are displayed properly in the School Library?</td> <td data-bbox="915 1839 1409 1968">Yes/No</td> </tr> </table>	Whether newspapers and magazines are displayed properly in the School Library?	Yes/No						
Whether newspapers and magazines are displayed properly in the School Library?	Yes/No								

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		If yes, a certificate in this regard should be provided by HoS along with relevant photos.	
21.	Status of APAR of last three (03) years (Attach supporting document)		
	2025-26	Very Good	Outstanding
	2024-25	Very Good	Outstanding
	2023-24	Very Good	Outstanding
22.	Special initiatives and best practices adopted in school library in last three (03) years (Attach supporting document like photos, screenshots, certificates, etc.): -		
	2025-26	Name of special initiatives or best practices	Provide a concise note outlining the outcomes or transformations resulting from special initiatives or best practices
		Name of special initiatives or best practices	Provide a concise note outlining the outcomes or transformations resulting from special initiatives or best practices
	2024-25	Name of special initiatives or best practices	Provide a concise note outlining the outcomes or transformations resulting from special initiatives or best practices
		Name of special initiatives or best practices	Provide a concise note outlining the outcomes or transformations resulting from special initiatives or best practices
	2023-24	Name of special initiatives or best practices	Provide a concise note outlining the outcomes or transformations resulting from special initiatives or best practices
		Name of special initiatives or best practices	Provide a concise note outlining the outcomes or transformations resulting from special initiatives or best practices

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		best practices	from special initiatives or best practices
23.	Efforts made to inculcate reading habits among Students in last three (03) years. (Attach supporting document)		
	Reading programs, storytelling session/circles, Book Reading Clubs- "Readers of the Month (section/class-wise", different competitions, weekly reading hours, book talks, read-aloud sessions, etc.	1.	
		2.	
		3.	
24.	Initiatives taken by the Librarian for holistic development of students beyond the Library walls in last three (03) years. (Attach supporting document)		
	S. No.	Name of Initiative	Details
	1.		
	2.		
	3.		
25.	Published Book(s)/ Research Papers in National/ International Journal Article(s)/ Blog(s) on Library Science or Educational Practice. (Attach supporting document)		
	Particular	Details	
	Book(s)		
	Research Papers in National/ International Journal		
	Blog(s)/ Article(s)		
26.	Awards/Recognitions, Honors, Appreciations received from recognized		

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	organization/institute by the Government in last three (03) years. If yes, attach supporting document.		
	Particulars	Details	
	International/ National Level		
	State Level		
	District/ Zone Level		
	School/ Community Level		
27.	Whether the Librarian is enrolled for any course under the SWAYAM or any other MOOCS platform OR obtained any degree/diploma/certificate from a Recognized/Registered organization (University, Swayam, MOOC etc.) to upgrade his/ her professional skills supporting the academic advancement/improvements in last three (03) years. Yes/No If yes, attach supporting document.		
	S. No.	Name of Platform	Recognized/Registered under Govt. of India or Govt. of NCT of Delhi Details
	1.		
	2.		
	3.		
	4.		
28.	Whether the Librarian has contributed in development of any type of content for the Govt. organization under Govt. of NCT of Delhi, in last three (03) years. Yes/No		

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If yes, attach supporting document.			
S. No.	Name of Govt. organization under Govt. of NCT of Delhi		Details
1.			
2.			

29.	The name of student(s) with whom the Librarian's interaction has resulted in a positive outcome like retention in school despite adverse circumstances or a student who has been recognized/awarded in any field under the guidance of the Librarian, in last three (03) years. If any, attach a certificate obtained from the Head of the School (HoS) in this regard.			
	S. No.	Name of Student	Describe the role of Librarian in positive outcome like as explained above	Remarks
	1.			
	2.			
	3.			
	4.			
	5.			

30.	Any other responsibilities or official duties, including additional charges, undertaken in the school during the last three (03) years. (Attach supporting document signed by the Head of the School (HoS):			
	S. No.	Name of work	Nature of work	Remarks, if any
	1.			
	2.			

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	3.			
31.	As a inclusive access, has school library Differently - Abled Friendly Library Corner with audio – books, Braille material registration on the Sugamya Pustakalaya portal, and visual aids for CWSN (Children with Special Needs).			Yes/No If yes, (attach supporting document)
32.	Librarian's vision for his/her school library (in your own words in approx. 100 words)			

Self-Declaration

I declare that the information shared by me here is true to the best of my knowledge. I am aware of the fact that any false information given by me may cause disqualification and may attract disciplinary proceedings under the CCS (CCA) Rules -1965.

Signature of the applicant

Deepa Singh

ELIGIBILITY CRITERIA FOR SHIKSHAK MAHAKUMBH 2026
HOSs AND TEACHERS OF CM SHRI SCHOOLS OF DOE

A. CONDITIONS OF ELIGIBILITY FOR PRINCIPALS / VICE PRINCIPALS

1. The applicant must have at least 07 years of continuous and regular service in the Directorate of Education (DoE).
2. The applicant must have at least 03 years of working experience as Principal/Vice Principal in CM Shri/SoSE/RPVV/SoE.
3. The Principals/Vice Principals who have already got State Award are not eligible.

B. CONDITIONS OF ELIGIBILITY FOR TEACHERS

4. The applicant must be a regular teacher of a CM SHRI/SoSE/SoE/RPVV School of the Directorate of Education (DoE).
5. The applicant must have at least 07 years of continuous and regular service in the Directorate of Education (DoE) by 31st March, 2026.
6. The Teachers who have already got State Award are not eligible.

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SHIKSHAK MAHAKUMBH 2026

Proforma For Principals/ Vice Principals of CM SHRI/SoSE/RPVV/SoE Schools

(Applicant must have atleast 7 years of continuous & regular service in DoE

And 3 years Working Experience as Principal/Vice Principal)

1. GENERAL INFORMATION

- (a) Name of the Applicant:
(b) Designation:
(c) Employee ID:
(d) Aadhar No.:
(e) Contact Number: (M)----- (Other)-----
(f) Name of the School:
(g) School ID:
(h) Zone:
(i) District:
(j) Location - JJ Cluster/Rural/Urban/Resettlement Colony:
(k) Student Enrolment in the School: (Tick Appropriate Category)

**Paste
Photograph**

Category A: Schools having Students' Enrolment **above 4000**

Category B: Schools having Students' Enrolment **from 2501 to 4000**

Category C: Schools having Students' Enrolment **from 1001 to 2500**

Category D: Schools having Students' Enrolment **Below 1000**

2. Responsibilities Other Than School Head (Additional Charge)

(Tick, as applicable)

- Venue In charge at Zonal/ District/ Region/ State/National level competitions/ Events
- Center for NIOS/ Patrachar/CBSE
- CBSE Chief Nodal Supervisor/Head Examiner (for evaluation of Answer Scripts)
- Zonal Book/Question Paper Distribution Center
- Zonal/ District Coordination for Science of Living/NEEEV/Rashtraneeti/ PM POSHAN etc
- Cluster Admission Incharge
- Venue for Zonal/Centre & State Level Science Activities
- Mental Maths Co-ordinator at Zonal/ District/ Region/ State
- Mental Maths venue for Dist./ Regional/ State Level competition.
- District Nodal Officer (DNO) for National Means cum Merit Scholarship / INSPIRE Awards

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- Any other

If any other:

3. ACADEMIC LEADERSHIP

- NIPUN SANKALP or Any other
- Other School Leadership Development Program (SLDP)

(i) Role: (a) Facilitator (b) Only Participant

(ii) If Facilitator

Programme Period During which you worked as a Facilitator in Leadership Development Programme	Mention Your Major Learnings from the Leadership Development Programme (Any Two)	Mention Any Two Initiatives Which You Started in Your School on the Basis of Your Learnings from Leadership Development Programme (Any Two)	
Tick			
1. Less than 1 year			
2. 1-2 Years			
3. More than 2 Years			
• Please attach Certificate duly issued by SCERT in support of your sharing.			

(iii) If Participant

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Number of Sessions Attended	Mention your Major Learnings from the Leadership Development Programme/ NIPUN SANKALP (Any Two)	Mention any two Initiatives which you started in your school on the Basis of your Learnings from the Leadership Development Programme/ NIPUN SANKALP (Any Two)
● Please attach Certificate issued by SCERT in support of your sharing.		

4. COMMUNITY ENGAGEMENT

- School Management Committee (SMC), Parent Teacher Association (PTA)
- Alumni Association

(i) Engagement of School Management Committee (SMC)/Parents Teachers Association (PTA)

No. of SMC/PTA Meetings Held in the Session 2025-26	Average Attendance (in percentage) of the members in meetings of SMC/PTA held in the session 2025-26	Contribution of SMC/PTA's Feedback in the Preparation & Implementation of School Development Plan
● Please attach certificate issued by DDE Zone (on the basis of school record) in case of Govt. Schools. In case of Govt. Aided & Recognised Pvt. Schools, Certificates issued by Chairman (on the basis of school record) must be attached in support of your sharing.		

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(ii) Parents' Participation in Routine Parents Teachers Meetings/ Mega Parents Teachers Meetings:

No. of PTMs (including NIPUN PTMs Held during 2025-26)	Average Attendance of Parents in PTMs/ NIPUN PTMs (in percentage)	Efforts Made to Maximise the Participation of Parents in PTMs/ NIPUN PTMs
Please attach evidence in support of your sharing.		

(iii) Steps Taken to involve Parents/ Community/Students for Promoting Learning in the school and improving school atmosphere (Any Two):

Steps	Impact of Steps
Step I	
Step II	
Please attach evidence in support of your sharing.	

(iv) Alumni Intervention

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No. of Alumni Registered/Associated with Alumni Associating of the School	No. of Alumni Meets in Held the School During the Session 2025-26	Average Attendance (in percentage) of the Alumni in the Meetings held in the session 2025-26	Participation of Alumni in the Academic Activities/ Any Outstanding Contribution Made for the School by the Alumni
Please attach evidence in support of your sharing.			

5. PROFESSIONAL DEVELOPMENT

(i) Efforts Made for Applicant's Own Professional Development: (Last Three Years)

(a) Name of the Training Program/Workshops/Conferences/Seminars attended (other than SLDP)	Name of the Organizing Department/ Agency/ Institute	Month & Year Duration & Place	Role as Participant or Facilitator	Major Take Aways From the Training/Programme / Workshop/Conference/Seminars etc (Any Two)
Please attach Certificate issued by the concerned authority in support of your sharing.				
(b) Implementation & Impact of the Training Program/Workshop/Conference/Seminar attended in Promoting Learning in your School: (Write in 100 words)				
Please attach Certificate issued by the concerned authority in support of your sharing.				

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(ii) Any Degree/Diploma/Certificate Course in the field of Education done During Service with Prior Permission from the Department

Name of the Degree/ Diploma/Certificate	Year / Duration	University/Institute	How the Course Benefitted you in Running Your School Better
Please attach copy of Permission Letter and Proof of Degree/Diploma/Certificate etc.			

(iii) Research Papers Presented /Lectures Delivered in Govt. organizations/ colleges/ institutes etc: (Maximum Two during last five years)

Title of the Research Paper Presented/ Lecture Delivered	Name of the Organizing Department/Institute /Agency	Month, Year and Place
Please attach Certificate issued by the organizing agency as evidence in support of your sharing.		

(iv) Publication- Research Papers/Articles in International/National Journals (with ISSN), Books (with ISBN) (Any Two during Last 5 years)

Deepa Singh

Title of your Papers/ Articles	Name of the book/journal (with ISSN Number), Books (with ISBN Number)	Volume, Month and Year of Publication

- Please attach evidence (e.g. front page of the Book/Journal containing ISBN/ISSN and the pages containing the article/ paper in support of your sharing).

(v) Publication in Nai Udaan (Science Magazine) or any other State/Central Govt. magazine with RNI Number (Any Two)

Name of the Magazine (With RNI Number)	Title of the Article	Volume, Month and Year of Publication

- Please attach evidence (e.g. front page of the magazine containing RNI number and the pages containing the article) in support of your sharing.

(vi) Awards & Honors received from Central / State Govt., Govt. Departments or other Govt. Organizations during the last 03 years

Deepa Singh

Year	Name of the Award	Name of Department / Ministry
2025-26		
2024-25		
2023-24		
Please attach evidence (e.g. front page of the magazine containing RNI number and the pages containing the article) in support of your sharing.		

(vii) UPSKILLING USING ONLINE PORTALS

- Whether applicant enrolled for any course under SWAYAM, KARMYOGI or any other MOOCs platform. YES/NO
- If Yes, Name of the Platform: _____
- Any other efforts undertaken by the applicant in his personal capacity to upgrade his/her skills for academic improvement of the school. _____
- During Last 5 years : _____
- Please attach evidence in support of your sharing.

(viii) USING SOCIAL MEDIA AS EDUCATOR

Do you use social media (**Facebook/X /Instagram/LinkedIn**) for sharing best academic and pedagogic practices? YES/NO

If YES -

Name the Social Media Platforms You Use	Account Names and Handles	Links for the posts shared by you for Educational Purpose

6. INITIATIVES, INNOVATIONS AND PEDAGOGIC LEADERSHIP

Deepa Singh

(i) Initiatives & Innovations

State the initiatives (excluding those mentioned earlier) taken to improve the academic environment of your school. Name the innovations undertaken by you or any of your staff members whom you have motivated.

Brief about the Initiatives/Innovations (Any 04)	Implementation of the Innovation in the School	Impact on Learning
● Please attach photographic & documentary evidence in support of your sharing.		

(ii) Classroom Observations: Have you observed classes lessons and given feedback? How has your feedback been helpful in improving the teaching learning process? Mention any 4 classes observed, the Deficiencies Noted (if any) and Feedback given to Teachers:

Number of Classes Observed in Academic Session 2025-26	Class	Subject	Name of the Teacher & Designation	Deficiencies Noted (if any)	Feedback Given to Concerned Teacher
● Please attach evidence in support of your sharing.					

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(iii) Lesson Plans:

How Many Periods You Taught Classes Per Week during 2025-26	Number of Lesson Plans You Prepared during 2025-26	Number of Lesson Plans other Teachers Prepared and shared with you during 2025-26
• Please attach a copy of one Lesson Plan Prepared by You and a copy of one Lesson Plan Prepared by a Teacher as evidence.		

(iv) Fostering Conducive Academic Environment to Optimise Learning

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Curbing Absenteeism & Truancy		Impact	
(a) Average Attendance (In Percentage) of the Students in the session 2025-26	<u>Strategies/Adopted for Improving Attendance</u> (Not more than two)		
Please attach evidence in support of your sharing.			
(b) Status of Problem of Truancy in the school	Details of Strategies Adopted to cure the problem of Truancy (Not more than two)	Impact	
(v) ACHIEVEMENTS			
(a) Number of Students participated in Zonal/District /State/ National/ International Level in Sports & Co-Curricular Activities (participation of last two years)	No. of Students of your school who achieved any position in the year 2024-25	No. of Students of your school who achieved any position in the year 2025-26	(Attach Evidence)

Deepa Singh

(b) Number of Teachers participated in Zonal/District /State/ National/ International/ Level in Sports & Co-Curricular Activities (participation of last two years)	No. of Teachers of your school who achieved any position in the year 2024-25	No. of Teachers of your school who achieved any position in the year 2025-26	(Attach Evidence)
Please attach evidence in support of your sharing.			
(vi) Science of Living/ Social Emotional Learning			
Efforts Made to implement the Science of Living (Max 100 Words)	Impact of Science of Living on students (Max 100 Words)	Success Story 1 (Student 1) (Max 100 Words)	Success Story 2 (Student 2) (Max 100 Words)
Please attach evidence in support of your sharing.			
(vii) NEEEV/Vocational Curriculum			
Mention an Innovative Project which Students Took up under NEEEV		Participation Level: Zonal/District/State/National/International	
1.			
2.			
Please attach evidence in support of your <i>sharing</i>.			
7.Upkeep of School Infrastructure			

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(a) Cleanliness of Toilets with reference to following points: • Availability of Water and Soap • All parts of Toilets are well-lit • All flush systems are working or not • Condition of doors with functional latches • Whether Toilets are choked at any floor? • Do Toilets give foul smell • Whether there is seepage in Toilets	Satisfactory	Not Satisfactory
(b) Cleanliness in Rest of the Building (e.g. classes, corridors, grounds etc)	Satisfactory	Not Satisfactory
(c) Availability of Drinking Water at each floor	Satisfactory	Not Satisfactory
(d) Availability for Infrastructure for CWSN	Satisfactory	Not Satisfactory
(e) Condition of Boundary Wall of School	Satisfactory	Not Satisfactory
(f) Condition of Main Gates of School	Satisfactory	Not Satisfactory
(g) Condition of School Name Board at Entrance	Satisfactory	Not Satisfactory
(h) Condition of Black/Green/White Boards in Classrooms	Satisfactory	Not Satisfactory
(i) Condition of furniture, especially desks	Satisfactory	Not Satisfactory
(j) Whether sufficient number of electric gadgets (tubelights/ fans etc) available in all classes in functional condition	Satisfactory	Not Satisfactory
(k) Does the school have Solar Panels on its roof?	Yes	No
(l) Are the electric wires properly tucked at all places?	Yes	No
(m) Fire Safety Equipment	Yes	No
(n) CCTV in all areas with recording facility	Yes	No
(o) Whether Rain Water Harvesting System is functional?	Yes	No

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(p) Number of Trees (not Plants) in the school	Yes	No		
(q) Whether White Wash done within Last 3 years?	Yes	No		
(r) Whether Science Labs are well equipped?	Yes	No		
(s) Whether instruments materials, models kept in Science Labs are being used by Students regularly?	Yes	No		
(t) Whether, Books available in Library are entered in computer	Yes	No		
(u) Whether all Classrooms are decorated with Charts and other displays?	Yes	No		
(v) When were Water Tanks last cleaned?				
(w) Total no. of Books available in Library				
(x) Total no. of Books entered online				
(y) Number of Saplings planted in the school during 2025-26				
(z) Total no. of functional Computer available in IT Lab				
Please attach evidence in support of your sharing.				
8. Percentage (%) of funds utilized under Plan Schemes/School Development Fund till 31st March 2026 (Mention any four with Max Utilisation)				
Please write Names of Schemes	Funds Allotted	Funds Utilized	%age of Utilizati-on	Impact of the Schemes
1.				
2.				
3.				
4.				
Please attach evidence in support of your sharing.				

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9. APAR (Annual Performance Appraisal Report)/ACR (Last Three Years)

Academic Year	Grade	Remarks Given by Reporting Authority in Pen Portrait
2025-26		
2024-25		
2023-24		
Please attach evidence in support of your sharing.		

10.ACADEMIC ACHIEVEMENTS

(i) Academic Result

Academic Session	Classes (Nursery to XII)	Total Number of Students Appeared in All Sections	Total Number of Students Passed in All Sections	Pass %	Pass %age of Last Session	Deviation in Pass %age as compared with Last Session
2025-26						
2024-25						
Note : For positive/negative deviation the for the year 2025-26, the deviation should be calculated on the basis of the previous year i.e. 2024-25 and the evidence also should be attached of 2 years.						
For evidence, please attach CBSE Gazette for classes X & XII. As evidence for other classes, please attach Result Sheets (All duly signed by exam Incharge and HoS.)						

(ii) Number of Students Who Obtained Above 70% marks in Board Classes (2025-26):

Marks Obtained 100% - 91%		Marks Obtained 81% - 90%		Marks Obtained 71% - 80%	
Class X	Class XII	Class X	Class XII	Class X	Class XII
Class IX	Class XI	Class IX	Class XI	Class IX	Class XI

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--	--	--	--	--	--

(iii) Did the Applicant Conduct Result Review with Each Teacher after Mid Term Result 2025-26? Yes/No

(a) Teachers, Classes & Sections whose Result was Below Par

Name of the Teacher whose Result was Below Par	Class with Section

(b) What Steps were Planned during Result Review (In 150 words) _____

(c) Did the Plan Yield expected Results during Final Exam? Yes/No

- Please attach Minutes of Result Review Meetings as Proof (duly signed by all Concerned Teachers)

11. Achievements in Sports & Co-Curricular Activities

(i) (Mention the Sports Activities with Participation at the Highest Level for each session)

Year	Name of the Activity	Level(Zonal/ District/ State/ National/ International)	Position	Evidence
2025-26				Attach Evidence
2024-25				Attach Evidence
2023-24				Attach Evidence
• Please attach evidence in support of your sharing.				

(ii) Mention Co-curricular/Cultural Activities (organized by any Govt. Agency) with Participation at the Highest Level for each session

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Year	Name of Co-curricular/Cultural Activity	Level (Zone/ Distt./ State/Regional/National/ International)	Position	Evidence
2025-26				
2024-25				
Please attach Certificate issued by Govt. Agency as evidence in support of your sharing.				

(iii) **Names of Outdoor Games for which space and all equipments are available in school (as per norms). (Any three)**

- _____
- Please attach Photos as proof.

(iv) **Did the applicant separately discuss the Performance of PET with him/her. (Yes/No)**

(v) **If yes, what positive & negative aspects of the performance of PET were discussed (Three each)** _____

- Please attach copy of Minutes of Meeting/Discussion held with PET duly signed by PET & HoS.

12. CREATING AWARENESS ABOUT SOCIAL ISSUES (Any Four)

Work done for spreading social awareness among children, especially in r/o socially sensitive issues like national integration nutrition, toilet & menstrual hygiene, child marriage, maintaining heritage, ragging, bullying, drug abuse etc during the session 2025-26.

- _____
- Please attach evidence in support of your sharing.

13. PRINCIPAL AS PHILANTHROPIST

Any Contribution Made Personally by the HoS for the benefit of School/ Students e.g. Funding an Award (Cash/Kind) for Meritorious Students, Funding CBSE Exam Fee of Poor Students, Funding Study Materials e.g. Books for Needy Students/ Providing e-devices/smart phones etc to Needy Students, Purchasing Books for Library, Providing Sports Materials etc.

Details of Philanthropic Activity	Amount (Approx.) Spent by the Applicant	Details of How Students/ School Benefitted
- Please attach (a) bills of purchases made by the applicant and (b) Certificate issued by the Zonal DDE as evidence in support of your claim.		

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14. VISION OF THE SCHOOL HEAD

(i) What are the Major Challenges in your school. (Any Three)

Name of the Major Challenge in Your School	How do you plan to overcome these challenges?

15. Something from Your Own Side:

Mention **two** significant Achievements/ Observations/ Thoughts as HoS which are not covered in this Proforma (Max. 200 words).

• Please attach evidence in support of your sharing.

16. CM SHRI Schools' Utkrusht Framework

(Applicable only to Heads of CM SHRI Schools)

(i) CSR / Vidyanjali Partnerships

Details of CSR initiatives, Vidyanjali partnerships and collaborations established during the last three years for strengthening school infrastructure, learning resources, student development or capacity building.

Year	Initiative/Partner	Nature of Support	Impact on School/Students
2023-24			
2024-25			
2025-26			

- Please attach documentary evidence/letters/MoUs/photographs in support of your claim.

(ii) Student Achievement in National Competitive Examinations

Achievements of students in National/International Competitive Examinations during the last three years.

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Academic Year	Examination (JEE, NEET UG, Olympiad, CLAT, NDA, UCEED, KVPY/INSPIRE etc.)	Number of Qualified Students	Highest Achievement/Rank
2023-24			
2024-25			
2025-26			

- Please attach documentary evidence issued by the concerned authority.

(iii) Global / National Collaborations and Exposure

Details of collaborations established with National/International Institutions/Universities/Industry/Organizations for improving teaching-learning, student exposure or professional development.

Collaboration/Organisation	Nature of Collaboration	Outcomes/Achievements

- Please attach documentary evidence/MoUs/Certificates/Reports.

(iv) Student Leadership and Democratic Participation

Student leadership initiatives undertaken for promoting leadership, participation and responsible citizenship. (Any Four)

Initiative	Brief Description	Impact on Students

Examples:

- Student Advisory Board (SAB)
- Youth Parliament
- Model United Nations (MUN)

Deepa Singh

- Student Council
 - Peer Mentoring
 - Student Clubs
 - Community Leadership Projects
 - Hackathons (Student – led)
- Please attach documentary/photographic evidence.

(v) Data-driven School Leadership

Describe the systems adopted for evidence-based academic planning and decision making in the school.
(Maximum 200 words)

The response may include:

- School Dashboard
 - Learning Analytics
 - Student Performance Tracking
 - Assessment Data Analysis
 - Attendance Analytics
 - Intervention Planning
 - Data Management Practices
- Please attach documentary evidence/screenshots/reports.

(vi) Innovative Management of Resources

Innovative utilisation of available human and physical resources for improving school performance. (Any Four)

Resource	Innovation Introduced	Impact

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The response may include effective deployment of:

- Academic Excellence Coordinators (AEC)
 - Ed-Tech Coordinators (EdTC)
 - Special Education Teacher (SET)
 - EVGC
 - Librarian
 - Laboratory Staff
 - Infrastructure
 - Learning Spaces
 - Community Resources
- Please attach documentary evidence.

(vii) Digital Transformation Initiatives

Digital initiatives undertaken for improving school administration, teaching-learning and stakeholder engagement. (Any Four)

Initiative	Implementation	Impact

The response may include:

- School Website
- Google Workspace Implementation as Learning Management System (LMS)
- Smart Boards Innovative Integration into Teaching Learning
- AI-enabled Teaching
- Blended Learning
- Digital Portfolios
- QR-enabled Learning Resources

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- Please attach documentary evidence/screenshots/links.

(viii) Alignment with the Vision of CM SHRI Schools

Describe how the school has aligned its academic and institutional practices with the Vision and Eight Pillars of CM SHRI Schools. (Maximum 200 words)

- Please attach documentary evidence in support of your claim.

Self-Declaration

I declare that the information shared by me hereinabove is true to the best of my knowledge. I am aware of the fact that any false/incorrect information given by me may cause disqualification and may as well attract Disciplinary Proceedings under the CCS (CCA) Rules -1965.

Signature of the Applicant

Deepa Singh

PROFORMA FOR SHIKSHAK MAHAKUMBH 2026

(STATE TEACHERS' AWARD)

(For Regular Teachers of CM SHRI/SoSE/RPVV/SoE Schools of DoE)

1. GENERAL INFORMATION

- (a) Name of the Applicant :
- (b) Designation:
- (c) Employee ID:
- (d) Contact Number: (M)----- (Other)-----
- (e) Name of the School:
- (f) School ID:
- (g) Zone:
- (h) District:
- (i) Location - JJ Cluster/Resettlement Colony/Rural/Urban:
- (j) Total Number of Students taught during the session 2025-26:

**Paste
Photograph**
Please paste your
recent passport
size colour
photograph

2. ROLES AND RESPONSIBILITIES

- (i) **Responsibilities & Additional Charges shared by the Teacher:** (Tick, as applicable)
 - Primary Section Incharge
 - Examination Incharge
 - Time Table Incharge
 - Mid-Day Meal Incharge
 - RTI Incharge
 - Admission Incharge
 - Welfare Schemes Incharge
 - UDISE Incharge
 - Shaala Siddhi Incharge
 - SMC Convener
 - Eco Club Incharge
 - Participation in Mental Maths Project
 - Property Incharge
 - Incharge of Books Distribution
 - Any other (please specify)
- Please attach certificate duly issued by HoS as evidence in support of the Innovation and Impact claimed.

- (ii) **Academic Leadership Role** (Tick, as applicable)

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- Teacher Development Coordinator/ Academic Coordinator
- Faculty Head/Member- Academic Resource Team of the School
- Science of Living Coordinator/ Coordinator- Social and Emotional Learning
- NEEEV Coordinator/ Coordinator- Entrepreneurship/Innovation
- NIPUN SANKALP Coordinator/ Coordinator- Foundational Literacy & Numeracy
- Rastraneeti Curriculum Coordinator/ Coordinator- Other Program Inculcating the spirit of patriotism
- Academic Excellence Coordinator (AEC)
- Ed-Tech Coordinator
- Guide Teacher (under MEDHAVI Initiative)
- Any other (Please specify)

Period For which the Above Role Performed	Innovation Made for Efficient Discharge of Above Responsibility Any Two (Not more than 100 words)	Impact of Innovation (Not more than 100 words)

Please attach Certificate duly issued by HoS/DDE Zone/ DDE District as evidence in support of your sharing.

(a) Efforts, Strategies and Implementation

Academic Role (if any)	Period of Academic Leadership/Coordination as Role mentioned in (ii) above.	Innovation made for Efficient Discharge of Above Responsibility (Any Two) (Not more than 100 words)	Implementation of the Innovations/strategies and Impact (Not more than 100 words)
	Select & Mention <i>1. Less than 1 year</i>		
	<i>2. 1-2 Years</i>		
	<i>3. More than 2 Years</i>		

- Please attach Certificate duly issued by HoS/DDE Zone/DDE District as evidence in support of the Strategies adopted/ Innovations made and Impact claimed.

(b) Share any two Major Achievements/ Success Stories while performing the role as mentioned in (ii)

Deepa Singh

Achievement /Success Story	Evidence (attach)
Success Story 1	<i>Image/Video as evidence for Success Story 1</i>
Success Story 2	<i>Image/Video as evidence for Success Story 2</i>

- Please attach evidence in support of your sharing.

3. TEACHER AS CHANGE MAKER

(i) Innovations/Initiatives/ Best Pedagogic Practices/Action Research Inside/Outside Classroom

Mention any three of your innovations/initiatives/ best pedagogic practices which you planned and executed	Efforts made to enhance the quality of teaching learning process through the initiative/ innovative practices (Share your response in 100 words each)	Impact of the initiative taken preferably in numerical terms (Share your response in 80 words each)
1.		
2.		
3.		

- Please attach certificate duly issued by HoS as evidence in support of your Innovations and their Impacts claimed.

(ii) Academic Performance (Result) of Classes Taught during Last Three Years.

(a) CLASS X/XII

Periodic Test Result

Academic Year	School ID	Class	Total no. of Students Taught in all Sections of X/XII	Total no. of Students Appeared in all Sections Taught in X/XII	Total Students Passed in all Sections Taught in X/XII	Pass %	QI	% of Students who Got 80% or Above in the Subject Taught
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Deepa Singh

2025-26		X/XII						
2024-25		X/XII						
2023-24		X/XII						

- Please attach certificate duly issued by the HoS as evidence in support of your sharing.

(b) Academic Performance (Result) of the Classes (Except X and XII) Taught during last Three Years

Academic Year	School ID	Class	Total Number of Students Appeared (Combined in all sections Taught by Applicant)	Total Number of Students Passed (Combined in all sections Taught by Applicant)	Average Pass % of the classes Taught	+ve/-ve Deviation in Pass % in comparison to Last Year	Percentage of Students who got 80% or Above marks in the Subject Taught by Teacher
2025-26							
2024-25							
2023-24							

- Please attach certificate duly issued by HoS as evidence in support of your sharing.

(c) No. of Students who Secured Marks 90% and above in Board Exam (or highest taught class)

Academic Year	School ID	Class	Number of Students who Scored marks above 90% (from 91 to 100%)	Number of Students who Scored marks upto 90% (81 to 90%)	Number of Students who Scored marks upto 80% (71 to 80%)	Number of Students who Scored marks upto 70% (61 to 70%)
2025-26						
2024-25						
2023-24						

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Note: Gazette for Class X and XII/result of other classes - should be certified by Exam Incharge and Head of School before it is attached as evidence to support Result.

(iii) Teacher's Participation in Sports & Co-Curricular Activities / Talent Shows organized by Directorate of Education, GNCT of Delhi or any other Govt. Organizations/ Departments/ Institutions of the Govt. during the last Three Years.

Mention the activity participated in at the highest level (Zone/District/State/National/International level) for the particular session

Year	Name of the Activity	Organizer	Level	Position	Evidence
2025-26					<i>Attach Evidence</i>
2024-25					<i>Attach Evidence</i>
2023-24					<i>Attach Evidence</i>

- Please attach Certificate duly issued by Competent Authority as evidence in support of your sharing.

(iv) Participation of Students Prepared by the Teacher in Sports & Co-Curricular Activities / Talent Shows organized by the Directorate of Education, GNCT of Delhi or other Govt. Organizations/ Departments/ Institutions of the Govt. during the last Three Years .

Mention the activity participated in at the highest level (Zone/District/State/National/International level) for the particular session

Year	ID of the Students who Participated	No of Students Participated	Name of the Activity	Organizer	Level	Position	Evidence
2025-26							<i>Attach Evidence</i>
2024-25							<i>Attach Evidence</i>
2023-24							<i>Attach Evidence</i>

- Please attach Certificate issued by the Competent Authority as evidence in support of your sharing.

4. TEACHER AS LEARNER

Professional Development

(i) Trainings/ Workshops/ Conferences/ Seminars Attended During the last Three Years.

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Name of the In-service Training Programs/ Workshops/ Conferences/ Seminars attended	Name of the Organizing Institution	Duration of the training with Dates	Impact of the Training/Workshop in enhancing your pedagogic skills

- Please attach Certificate duly issued by the Competent Authority as evidence in support of your sharing.

(ii) Higher/Further Education Acquired by Teacher During Last 5 Years.

Name of Course/ Degree/ Diploma /Certificate/ Any other	Name of University/ Organisation	Duration of Course	Year in Which Passed	Impact of the Course in Teaching-Learning

- Please attach Certificate indicating successful completion of the course.

Research & Publication

(iii) Research Papers Presented/Lectures Delivered during the last five years. (Mention Any Two)

Deepa Singh

Title of the Research Paper presented/Lecture Delivered	Name of the Organisation/ Organizing Platform/Institution/Department	Date and Place of Presentation

- Please attach Certificate duly issued by the Competent Authority as evidence in support of your sharing.

(iv) Publication- Research Papers/Articles in International/National Journals (with ISSN), Books (with ISBN) (Mention Any Two)

Title of the Paper/Article/ Essay	Name of the book/journal/magazine (with ISSN Number), Books (with ISBN Number)	Volume, month and year of publication

- Please attach the front page of the book/journal/magazine and the page which carries its volume, month and year of Publication as evidence in support of your sharing.

(v) Articles in Nai Udaan (Science Magazine) or any other State Magazine with RNI Number. (Mention Any Two)

Name of the Magazine (with RNI Number)	Title of the Article/ Paper/ Essay	Volume, month and year of publication

- Please attach the front page of the magazine and the page which bears its volume, month and year of Publication as evidence in support of your sharing.

(vi) Contribution in Development of Content (E-content/ Audio-Video Lessons/ Podcasts, Textbooks, Support Material, Pragati Series, Value Based Material, Teachers' Handbook or Any other)

Deepa Singh

Type of Content	Title of the Material Developed	Month and Year	Impact of the Material developed in enhancing the Teaching Learning process

- Please attach Certificate duly issued by the Competent Authority of the concerned Branch as evidence in support of your sharing.

5. COMMUNITY ENGAGEMENT

(i) Teacher's Engagement in NIPUN SANKALP PTM/ Parent-Facilitators' Meeting (PFM)

Number of NIPUN SANKALP PTM/PFM held in the session 2025-26	Average Number of the Parents (in %) interacted in PTMs/PFMs held during the session 2025-26 <i>* Average number of the parents (in %) to be calculated upon the total number of students taught by the teacher in all the classes/sections</i>

- Please attach Certificate duly issued by the HoS as evidence in support of your sharing.

(ii) Community Engagement for the Benefit of the Students

(Contribution of the Community (secured with the applicant's efforts) towards the school in any way e.g. physical infrastructure, computers, funds, books / Vidyanjali Activities, etc)

Type/Field of Engagement	Impact on learning

- Please attach Certificate duly issued by the HoS as evidence in support of your sharing.

(iii) Teacher as Philanthropist:

Any Contribution Made Personally by the Teacher for the benefit of School/ Students e.g. Funding an Award (Cash/Kind) for Meritorious Students, Funding CBSE Exam Fee of Poor Students, Funding Study Materials e.g. Books for Needy Students/ Providing e-devices/smart phones etc to Needy Students, Purchasing Books for Library, Providing Sports Materials etc.

Deepa Singh

Details of Activity	Amount (Approx.) Spent by the Applicant	Details of How Students/ School Benefitted

- Please attach
 - (a) bills of purchase made by the applicant and
 - (b) Certificate issued by the HoS as evidence in support of your claim.

6. TEACHING FOR INCLUSION

Initiatives Taken/Efforts Made to Make Classroom Inclusive (Any Two)	Impact of the Work Done, With Evidence

- Please attach Certificate duly issued by HoS/ DDE IEB as evidence in support of your sharing.

7. USE OF TECHNOLOGY

Technology/ Tools / K-yan/ Smart Board etc Used to Enhance the Quality of Learning (Any Two)	Blended Learning / AI Integration Opportunities	Implementation and Impact

- Please attach Certificate duly issued by HoS as evidence in support of your sharing.

Deepa Singh

8. TEACHER-STUDENT CONNECT

(i) Mention (Maximum Two) efforts made for Psycho-Social & Emotional Well-Being of Students (Max 100 words)

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Please attach Certificate issued by HoS as evidence in support of your sharing.

(ii) Efforts Made for Improving Learners' Attendance

Efforts made to 'Connect' with Students/Parents for Improving Attendance (Max. Two)	Average Attendance of the students in the session 2025-26

Please attach Certificate duly issued by HoS as evidence in support of your sharing.

(iii) Initiatives Taken to curb Truancy

Creative & Effective methods Adopted to check Truancy (Any Two)	Impact of Measures Taken to Check Truancy (Preferably in numerical terms)

Please attach Certificate duly issued by HoS in support of your sharing.

9. SOCIAL MEDIA FOR TEACHERS

Do you use Social Media (**Facebook/X/Instagram/LinkedIn/Whatsapp**) for sharing best academic and pedagogic practices? YES/NO

If YES -

Name the Social Media Platforms You Use	Account Names and Handles	Links for the posts shared by you for Educational Purpose

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10. PROFESSIONAL GROWTH

Whether enrolled for any course under SWAYAM or any other MOOCs platform. Any other efforts undertaken by the teacher individually to upgrade his/her skills along with educational improvements

During last two years:

- 2024-25
- 2025-26

Please attach Certificate duly issued by the HoS as evidence in support of your sharing.

11. Creation and Use of TLM

Development and use of Teaching Learning Material, Low Cost Teaching Aids etc. (Based on number, scale and impact of innovations/experiments) during the sessions 2024-25 & 2025-26.

Please attach Certificate duly issued by the HoS as evidence in support of your sharing.

12. SOCIAL AWARENESS

Work done for spreading social awareness among children, especially in r/o socially sensitive issues like nutrition, toilet and menstrual hygiene, child marriage, child sexual abuse, uplifting deprived children, ragging/bullying etc during the session 2025-26.

Please attach Certificate duly issued by HoS as evidence in support of your sharing.

13. NATION BUILDING

Work done for promotion of nation building and national integration during the sessions 2024-25 & 2025-26.

Please attach evidence in support of your sharing.

Deepa Singh

14. OTHER OUTSTANDING ACHIEVEMENTS

(i) Write any of your outstanding achievements during the last five years (apart from the ones you have already mentioned in the form above) Maximum 200 words.
Attach Proofs (e.g. Certificate issued by HoS /Photos attested by HoS) in support of your claim.

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Any other awards or certificates from the following:

(ii) Google / Microsoft Certification (viz. L1 or L2) (Yes/No)
Techers' Olympiad (viz. CENTA / UpGrad) (Yes/No)

15. APAR (Annual Appraisal Report) /ACR (Annual Confidential Report) (*Last Five Academic Years*)

Academic Year	Grade Point
2025-26	
2024-25	
2023-24	
2022-23	
2021-22	

Please attach APAR/ACR in support of your sharing.

Self-Declaration Form

I declare that the information shared by me hereinabove is true to the best of my knowledge. I am aware of the fact that any false information given by me may cause disqualification and may attract disciplinary proceedings under the CCS (CCA) Rules -1965.

Signature

Signature of the applicant

Deepa Singh