

OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION
DISTT. WEST - A NEW MOTI NAGAR, NEW DELHI-15
(ADMN BRANCH, PHONE-011-25101942)

No.DE.48.13/DWA/2026/ 388

Dated 02/3/26

CIRCULAR

Sub:- Regarding Original Document Verification of promoted teachers from Physical Education Teacher to the post of PGT (Physical Education) of District West-A.

In pursuance of order of E-II, Branch, Directorate of Education F.No. DE.2(2)(2)/E-II/Promotion/2024/228 dated 24.02.2026, the District Level Screening Committee has been constituted by District West-A for checking/verification of original documents of the newly promoted teachers from the post of Physical Education Teacher to the post of PGT (Physical Education) as per list given in **Annexure-A** and a check list of documents required for verification is also attached herewith as **Annexure-B**. The verification of documents is scheduled to be held on **on 07.03.2026 Saturday between 11:00 AM to 03:00 PM** in the Office of the Deputy Director of Education, District West-A, Karampura, New Delhi-110015.

Accordingly, all such newly promoted teachers posted in District West-A are hereby directed to report for the verification of their document on **on 07.03.2026 Saturday between 11:00 AM to 03:00 PM** in the Office of the Deputy Director of Education, District West-A, Karampura, New Delhi-110015 as per detail given below:-

S.No.	Date of Verification	Serial No. of the candidate shown in Annexure-A
1	07.03.2026 (Thursday)	Serial No. 01 to 14

Encl:- as above,


DEPUTY DIRECTOR OF EDUCATION
DISTRICT WEST-A

No.DE.48.13/DWA/2026/

Dated

Copy to:

1. PS to Principal Secretary Education, Directorate of Education, Delhi-54.
2. PS to Director Education, Directorate of Education, Delhi-54.
3. RDE (West), O/o. the RDE West, Ramesh Nagar, New Delhi.
4. DDE (E-II), Directorate of Education, Old Sectt., Delhi-54.
- ✓ 5. OS (IT) with the request to upload the same in the Public Circular.
6. Guard File


DEPUTY DIRECTOR OF EDUCATION
DISTRICT WEST-A

PROMOTION TO THE POST OF PGT (PHYSICAL EDUCATION TEACHER)				
S. NO.	EMPLOYEE NAME	EMP. ID	SCHOOL ID	D.O.B
01	AKASH DEEP SINGH	20194714	1514004	02.10.1994
02	SAMPATI	20196317	1514011	02.01.1995
03	RAJBEER SINGH DALAL	20090059	1515010	17.01.1975
04	ASHISH	20110715	1515018	29.07.1987
05	LALIT BHANDARI	20182001	1515010	13.05.1991
06	RAJESH KUMAR KATARIA	20196306	1515007	17.03.1987
07	VIKAS KUMAR	20196312	1515003	01.05.1993
08	SARVESH KUMAR PANDEY	20182030	1516104	20.09.1990
09	PURAN CHAND JOSHI	20182078	1516013	28.03.1990
10	VIPIN KUMAR	20080532	1516017	27.11.1981
11	ABHIMANYU SINGH	20194385	1516002	07.02.1992
12	DHARMENDER	20197369	1515019	20.06.1993
13	ASHA	20194620	1516025	19.04.1994
14	Smarth Sabharwal	20182034	1515006	09.04.1988



**PERSONAL DETAILS/VERIFICATION PROFORMA FOR PROMOTION OF TEACHERS FROM
Physical Education Teacher to PGT (Physical Education)**

PROMOTION ORDER NO:

SERIAL NO: '1

1. Present Details:-

- (i) Name of the Official (in Capital Letter):
- (ii) Employee ID:
- (iii) Designation:
- (iv) Date of Birth:
- (v) Present Zone/District:
- (vi) Present School ID & Name:

2. Date of Joining as Physical Education Teacher:-

3. Details of educational qualification as per service book record:-

S.No.	Course	Name of University/Board	Date of Acquiring Qualification (DD/MM/YYYY) as Mentioned on Provisional Certificate/Degree	Subject
1	Graduation			
2	Post Graduation			
3.	Course			

I....., S/o, D/o, W/o hereby declare that the information given above is true and correct to the best of my knowledge and belief. I have read and understood all the provisions of the concerned Order dated 24/02/2026.

In case any information is found false or incorrect after verification. The Promotion may be cancelled and I shall liable for the action to be taken against as per law.

Signature of Official

CERTIFICATE

This is certified that:-

- 1. The above particulars have been carefully verified from the service book and other records of the official concerned and found correct.
- 2. There is not departmental proceeding/Vigilance case pending against the official concerned.

Sign with Stamp of the HOS

Annexure-B

Name of the School:.....

School ID:.....

Check Lists of Document verification of recently Promoted Physical Education Teacher to the post of PGT (Physical Education) of DOE.

Name with Employee ID:

Present Post/Subject:

Promotional Post/Subject:

S.No.	Documents	Page No.
1	Personal Detail/verification proforma as attached	
2	Vigilance clearance status report Distt. Level	
3	Caste certificate (if any)	
4.	Copy of Mark Sheet & Degree/Provisional certificate of Graduation and Post Graduation in relevant subject.	
5.	Copy of Service Book 1 st page (personal Details) and copy of page having entries of requisite Education Qualification	

Note: The concern teachers are hereby directed to bring all the above mentioned documents in original at the time of verification.